

Conditional Use



Conditional use permits are governed by Section 18.45 of the Hunts Point Municipal Code (HPMC). A conditional use permit is a decision granted by the hearing examiner. This review will insure that your proposed use will be compatible with the existing and permitted uses located in the area.

Process

Pre-application Conference

A pre-application conference with the Building Services Department is required prior to submittal of a conditional use application.

Submittal

Upon receipt of a complete application, town staff will issue a notice of application which is posted on site and posted at all of the regular posting sites maintained by the town, and sent to other parties as outlined in HPMC 11.10.160(4).

SEPA Procedure

The town shall issue a SEPA determination, or other SEPA decision as provided in HPMC Chapter 16.05. After the SEPA determination is made, it is posted on the notice of application for public comment. There is a public comment period which shall be not less than 14 or more than 30 days following the date of notice of application.

Hearing Procedure

Notice of the application shall be provided at least 15 days prior to the hearing date and must be provided pursuant to HPMC 11.10.160(4). Upon completion of the public hearing, the hearing examiner) shall render a written decision within 10 working days. The decision of the hearing examiner shall be filed with the town clerk who shall within three working days thereafter, mail copies to the applicant and to any person who prior to the rendering of the decision, requested notice of the decision or submitted substantive comments on the application. The town clerk shall also provide for notice to the public of the decision as required by other applicable ordinances or codes.

Appeal From Examiners' Decision

The decision of the examiner may be appealed by any party with standing to the King County Superior Court pursuant to the time limits in RCW 36.70C.040 as it now exists or may hereafter be amended.

Applicable Code Titles

Hunts Point Municipal Code (HPMC) Title 2, Administration & Personnel

HPMC Title 3, Revenue & Finances

HPMC Title 11, Planning and Development (Comprehensive Plan and Permit Process)

HPMC Title 16, Environment

HPMC Title 18, Zoning

Fees

See fee schedule



Town Hall, 3000 Hunts Point Road, Hunts Point, WA 98004-1121. Phone 425.455.1834, FAX 425.454.4586. Permit intake and issuance hours are Tuesday and Thursday, 8am-12pm and 1pm-5pm. Building Services Department 425.455.1834.