



## **TOWN OF HUNTS POINT**

### **PLANNING COMMISSION MEETING MINUTES**

**Monday  
April 28 2014  
6:00 P.M.**

#### **CALL TO ORDER**

Planning Commission Chair John Torode called the meeting to order at 6:00 p.m.

Commission Members Present:

John Torode  
Rod Olson  
Annie Ottesen  
Vilma McComsey  
Bruce Swenson

Commission Members Absent:

Elaine Coles  
Henrik Nielsen

Staff Present:

Joe Sabey Mayor  
Sue Ann Spens Clerk Treasurer  
Linda Kroner Deputy Clerk Treasurer  
Mona Green Town Planner  
Stacia Schroeder Town Engineer

Public Attendees: None

## **APPROVAL OF MINUTES**

**MOTION:** Approve the minutes of the Planning Commission Meeting of March 31, 2014. Moved by McComsey, seconded by Ottesen.

Passed 5-0

**MOTION CARRIED**

## **ROAD PAVING REGULATIONS**

There was a discussion regarding the road standards proposed by Town Engineer Stacia Schroeder for paving the asphalt roads in Hunts Point after an excavation. The changes are to give the Town Engineer the authority to enforce appropriate standards to maintain the integrity of the asphalt roads. The Commission asked that the Municipal Code language that implements the standards be specific as to referring to the standard plans.

**MOTION:** Recommend to the Town Council to approve the standard plans prepared by Town Engineer Stacia Schroeder and that the Hunts Point Municipal Code be amended appropriately. Moved by McComsey, seconded by Ottesen.

Passed 5 - 0.

**MOTION CARRIED**

## **COMPREHENSIVE PLAN UPDATE**

Town Planner Mona Green presented a draft of edits to a portion of the Comprehensive Plan. Commissioner Olsen suggested changes to wording on page 3 regarding the population remaining stable instead of the current proposed language. Town Planner Green will continue to work on the draft and anticipates presenting the final draft at the next meeting for discussion.

The Commission also discussed the ARCH program and any potential changes to the affordable housing requirements. The Commission noted that it was important to stay aware of any proposed changes that would impact Hunts Point.

## **LANDSCAPING IN THE RIGHT OF WAY**

The issue of violations of the right of way code was discussed. The concern is that that current Municipal Code ordinance is being violated on many properties. Currently violations are dealt with as permits are issued or when a complaint is received. There is not constant monitoring of the Town right of way. There was discussion of more vigorous enforcement of major violations. Also the potential of letting current situations remain in place and enforce more vigorously going forward. The Commission also reviewed the Beaux Arts code for suggestions of revised language.

## **NEXT MEETINGS**

The next meeting will be May 19 which is one week earlier due to the Memorial Day holiday. The Commission will be polled to ensure that there will be a quorum. The meeting currently scheduled for June 30 was cancelled.

### **EMERGENCY PRACTICE DAY**

There was discussion regarding what activities to do on Emergency Practice Day. Commission Swenson will work with Council Member Finnely to develop a plan for the day. It will not be on Clean Up Day weekend.

### **ADJOURNMENT**

**MOTION:** Motion to adjourn the meeting.  
Moved by Ottesen seconded by McComsey.  
Passed 5 - 0.

**MOTION CARRIED**

The meeting adjourned at 7:07 pm

Respectfully submitted,

---

Linda Kroner, Deputy Clerk/Treasurer