



TOWN OF HUNTS POINT

PLANNING COMMISSION MEETING MINUTES

**Monday
July 28, 2014
6:00 P.M.**

CALL TO ORDER

Planning Commission Chair Pro Tem Rod Olson called the meeting to order at 6:00 p.m.

Commission Members Present:

Elaine Coles
Rod Olson
Annie Ottesen
Bruce Swenson
Henrik Nielsen
Vilma McComsey

Commission Members Absent:

John Torode

Staff Present:

Joe Sabey, Mayor
Linda Kroner, Deputy Clerk Treasurer
Mona Green, Town Planner

Public Attendees: None

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission Meeting of May 19, 2014.
Moved by Swenson, seconded by McComsey.

Passed 6-0

MOTION CARRIED

COMPREHENSIVE PLAN DRAFT FINAL APPROVAL

The Commission reviewed a final draft of the Comprehensive Plan Update prepared by Town Planner Mona Green. An update is mandated to be done every 10 years and the last update was in 2004. The review process was discussed. There will be a public hearing at the August Planning Commission meeting after which it will be sent to the Town Council for review, an additional public hearing and approval. The plan is considered to be a statement of general policies for the Town.

The Commission discussed the housing section of the plan as it relates to rental of accessory buildings. Town Planner Green noted that the Town's zoning code would be the governing language regarding rental of accessory buildings. The Commission asked that the matter be placed on the agenda for the next meeting. The decision on the Comprehensive plan was to eliminate that language and just refer to the Town's contribution to ARCH regarding rentals.

The Town received grant money for this project. It has been used to pay the Town Planner for her work on this project. Town Planner Green asked if the Commission believed it would be appropriate to use some of the money to update the Town zoning map. The Commission agreed and Town Planner Green will get a cost estimate for the work and submit it to the Town Council for approval to expend the funds.

SECURITY CAMERA PLACEMENT

The Town Council asked that the Planning Commission review potential new security camera placements. The concern is that the new regional trail provides additional access points to the Town. A proposal from the current security camera vendor for additional placements was reviewed. The proposal included a new camera on the trail behind the tennis courts and repositioning two cameras at the end of 80th. The Commission decided to recommend the repositioning of the cameras at the end of 80th be done. However they recommend that the additional camera behind the tennis courts not be done until there is a need for such a camera and a specific placement can be determined by that need.

MOTION: Recommend to the Town Council that the repositioning of the cameras at the end of 80th be done now and that an additional camera behind the tennis courts area be delayed until there is a definite need. Moved by Swenson, seconded by Ottesen.

Passed 6-0

MOTION CARRIED

REQUIRED OPEN MEETING TRAINING

The Planning Commission was reminded of the requirement that they complete the open government training as required by State statute. They requested that the link to the training be sent to them again.

INFRASTRUCTURE

Commission Ottesen had an issue with her telephone and the repair staff indicated to her that the telephone lines in the area were in need of replacement. The Commission discussed the need to ascertain the status of the water, sewer and other utilities so that repair and replacement can be coordinated. They asked that the Town Engineer come to the next meeting and report on the current location and condition of the utilities on Hunts Point Circle.

MISCELLANEOUS

Town Planner Green indicated that the Town is still awaiting an answer from the Department of Ecology regarding the Shoreline Master Plan approval.

Commission Swenson informed the Commission that radio checks with Medina will begin again on Sunday September 8, 2014 at 7:00. He requested that a note be sent to all those who have emergency radios.

Commissioner Olson asked there had been complaints about parking in the right of way by construction vehicles and trash from construction sites. It was indicated that there have not been any complaints received. If a resident believes there is a problem they should report it to Town Hall.

ADJOURNMENT

MOTION: Move to adjourn the meeting. Moved by McComsey, seconded by Coles.
Passed 6-0

MOTION CARRIED

Meeting was adjourned at 7:02 pm.

Respectfully submitted,

Linda Kroner, Deputy Clerk/Treasurer