



TOWN OF HUNTS POINT

PLANNING COMMISSION MEETING MINUTES

**Monday
August 25, 2014
6:00 P.M.**

CALL TO ORDER

Planning Commission Chair John Torode called the meeting to order at 6:00 p.m.

Commission Members Present:

Elaine Coles
Rod Olson
John Torode
Henrik Nielsen
Vilma McComsey

Commission Members Absent:

Annie Ottesen
Bruce Swenson

Staff Present:

Joe Sabey, Mayor
Sue Ann Spens, Clerk Treasurer
Linda Kroner, Deputy Clerk Treasurer
Mona Green, Town Planner
Stacia Schroeder, Town Engineer

Public Attendees: None

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission Meeting of July 28, 2014.
Moved by Olson, seconded by Coles.

Passed 5-0

MOTION CARRIED

PUBLIC HEARING COMPREHENSIVE PLAN UPDATE

Commission Chair Torode opened the Public Hearing on the Comprehensive Plan Update at 6:05 pm. There was no public comment and the hearing was closed at 6:06 pm.

Town Planner Mona Green discussed the changes that had been made to the Comprehensive Plan. She also noted that the land use map was in the process of being updated as was discussed at the last Commission meeting.

MOTION: Approve the draft of the Comprehensive Plan Update and submit to the Town Council with a recommendation for adoption. Moved by McComsey seconded by Olson.
Passed 5-0

MOTION CARRIED

TOWN ENGINEER REPORT ON INFRASTRUCTURE IMPROVEMENT PLANS

Town Engineer Schroeder reported that the water system on Hunts Point Circle has been cleaned and it is now known where repairs need to be made. Since there have been two water main breaks on Hunts Point Circle, the City of Bellevue wants to replace the line and plans to do so in early 2015. They will patch the road per Town standards but will not overlay the road for one year. Town Engineer Schroeder met with all the utilities involved with the Town so that they could do any needed improvements in that area prior to the final overlay. Then all could share in the cost. The Town will try to do any stormwater system improvements during that time as well.

PAGODA MAINTENANCE PLAN

Mayor Sabey indicated that he wanted the Planning Commission's views on what kind of mail pagodas should be a town standard, should they be uniform and what kind of mailbox should be standard for the town. Currently there is a mix of pagodas and mailboxes. Also where there is not a locking mailbox the pagoda does not now have room to accommodate one if the resident wished to change to one that locks.

The Commission discussed the various types of pagodas and mailboxes. They also discussed whether residents should be required to have a standard mailbox. They asked Town Engineer Schroeder to come to the next Planning Commission meeting with a drawing for the standard Mail Pagoda. She was also asked to report on what mailboxes are available in what colors.

MOTION: Recommend to the Town Council that the standard for the Mail Pagodas be the current green pagoda including the side board with a tree on it and that the pagodas

have metal roofs. They further recommend that the recommendations of the Town Engineer be approved and that the policy be amended to include standard lettering sizes. Moved by McComsey seconded by Olson.

Passed 5-0

MOTION CARRIED

ZONING CODE – ACCESSORY BUILDINGS

At the July Planning Commission there were questions regarding the zoning code as it relates to the rental of accessory buildings in Hunts Point. The code was reviewed and it was determined that unless the rental has existed since 1957 it is not allowed. It was determined that no action is needed at this time unless there is a complaint received regarding this matter.

MISCELLANEOUS

It was noted that there were missing buoys in Cozy Cove. Also issues regarding the new roundabout were discussed.

ADJOURNMENT

MOTION: Move to adjourn the meeting at 7:42. Moved by McComsey, seconded by Olson.

Passed 5-0

MOTION CARRIED

Respectfully submitted,

Linda Kroner, Deputy Clerk/Treasurer

