



TOWN OF HUNTS POINT

PLANNING COMMISSION MEETING MINUTES

**Monday
February 23, 2015
6:00 P.M.**

CALL TO ORDER

Planning Commission Chair John Torode called the meeting to order at 6:00 p.m.

Commission Members Present:

John Torode
Henrik Nielsen
Annie Ottesen
Vilma McComsey
Elaine Coles

Commission Members Absent:

Rod Olson
Bruce Swenson

Staff Present:

Sue Ann Spens, Clerk Treasurer
Linda Kroner, Deputy Clerk Treasurer
Stacia Schroeder, Town Engineer

Public Attendees:

Craig Halverson, Resident
Henry Frantz, Resident
Kellie Schneider, Resident
Jacob Matthews, Resident

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission Meeting of January 26, 2015. Moved by Ottesen, seconded by McComsey.
Passed 5-0

MOTION CARRIED

HUNTS POINT CIRCLE SAFETY ISSUES

The Commission continued their discussion of changes to Hunts Point Circle to improve safety, beginning with a consensus that narrowing the road and providing hard curbs at the corners for safety reasons are needed improvements. It was noted that the discussions centered on Hunts Point Circle; Hunts Point Place would not be changed.

There was extensive discussion regarding several issues, including:

- what material to use for the walkways: gravel, asphalt, or concrete (including pervious versions of the latter two) It was noted that using gravel would preserve the rural, country look and feel that currently exists in Hunts Point, would be consistent with gravel used in other parts of town, and would cost significantly less than the other materials.
- whether the walkway should be constructed of the same material throughout the area.
- Whether residents who have previously installed asphalt parking pads on the right-of-way will be able to retain them.

It was suggested that the Town choose a standard material for the walkway but offer a temporary exemption to the owners of properties with existing right-of-way improvements constructed of non-conforming material. Such owners would be allowed to keep the non-conforming improvement until they apply for a building permit. At that time the owner would have to bring the right-of-way improvement into compliance by replacing the non-conforming material with the chosen standard. As an incentive to property owners with non-conforming right-of-way improvements, the Town can offer to pay for the removal and replacement of such a non-conforming improvement if the work is completed at the same time as the installation of safety improvements. If a property owner chooses to retain their non conforming improvement, they will be responsible for resolving the non-conformity at their expense.

MOTION: Recommend to the Town Council the following changes to Hunts Point Circle: narrow the road, install hard curbs at the corners, install gravel walkways but allow owners with existing non-gravel right-of-way improvements to retain the current surface as a non-conformity to be remedied when the owner applies for a permit for the property. Moved by Nielsen, seconded by McComsey.
Passed 5-0

MOTION CARRIED

PLACEMENT OF BASKETBALL HOOP

The Commission discussed options to replace a basketball hoop for use by Town residents. The hoop that was in the Town Hall parking lot fell down in a storm. It was

determined that simply replacing the hoop in the parking lot is not compatible with the lot's intended use and that the tennis court area would be a better choice The Town Engineer was asked to provide recommendations and cost estimates for the next Commission meeting.

COMMISSION CHANGES

Elaine Coles will be leaving the Commission because the Council has appointed her to fill the vacancy on the Town Council. Commission Chair John Torode thanked Ms. Coles for her service to the Commission.

At the next Town Council meeting, the Council will confirm Mayor Sabey's appointment of Kellie Schneider to the Planning Commission replacing Elaine Coles for a term that expires on 12/31/20

ADJOURNMENT

MOTION: Move to adjourn the meeting at 6:57 pm. Moved by Ottesen, seconded by Coles.

Passed 5-0

MOTION CARRIED

Respectfully submitted,

Linda Kroner, Deputy Clerk/Treasurer