

**TOWN OF HUNTS POINT  
COUNCIL MEETING MINUTES  
MONDAY November 2, 2015  
6:00 PM**



**CALL TO ORDER**

Mayor Joe Sabey called the meeting to order at 6:00 p.m.

**Council Members Present:**

Ted Frantz  
Elaine Coles  
Dan Temkin  
Pat Finnely  
Ken Fisher

**Staff:**

Sue Ann Spens, Clerk Treasurer  
Linda Kroner, Deputy Clerk Treasurer  
Jay Long, Town Attorney  
Chief Steve Burns, Medina Police

**Public Attendees:**

Penny O'Byrne, Chair, Park Commission  
Laurie Finnely, Resident  
Robert Schofield, Resident

**PUBLIC COMMENT:** None

**CONSENT CALENDAR** Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

**Motion:** Move to approve the Consent Calendar, including minutes of October 5, 2015 Council meeting and the November 2, 2015 Warrant Register for warrant numbers 150618 through 150648 in the amount of \$112,665.02. Moved by Frantz seconded by Finnely.

Passed 5 - 0.

**MOTION CARRIED**

**STAFF REPORTS**

**Medina Police Department:**

Chief Burns reported that October was a busy month. There was a home burglary with various items stolen; there are no leads at this time. A trimmer was stolen from a landscape company. A street sign in the roundabout was knocked down in a hit and run accident; WSDOT has been notified and will replace the sign. Medina Police continue to provide increased traffic enforcement on Points Drive and in the roundabout; they are

also stopping drivers who use the Town traffic circle inappropriately and warning them that using it to jump the queue for the freeway onramp is prohibited. No problems were reported during Halloween in Hunts Point.

The Council asked a question about signals at the crosswalks on the freeway lid, noting that pedestrians are particularly vulnerable in this area. Chief Burns will investigate and report back.

Bellevue Fire Department: Report noted.

Clerk's Report:

Clerk Treasurer Sue Ann Spens reported that AWC and their consultant FLO Analytics have completed a GIS Needs Assessment for Hunts Point. As a result there is a proposal to help the Town develop a GIS program. Council approved sending the proposal to Town Engineer Stacia Schroeder for review.

ARCH is asking the Town to consider increasing our contribution to their trust fund. In support of that request, they prepared a report demonstrating their funding needs, which was included in Council packets. The Council asked that ARCH come to a future meeting to present their request and discuss their projects.

Statewide Security has requested contact information if the alarm to the cabinet in the back of Town Hall is activated. It was decided that the Mayor would be the Town contact.

WSDOT has provided an example of the sign they will install to inform drivers that using the Town traffic circle to jump the queue for the freeway onramp is prohibited. Medina Police reviewed and approved the proposed sign. Clerk-Treasurer Spens has asked WSDOT to produce and install it. Once the sign is installed, the Police will enforce and write tickets for violators.

**BEAUTIFICATION COMMITTEE RECOMMENDATION FOR LANDSCAPE DESIGN**

Council Member Dan Temkin reported on the beautification committee's recommendation to hire a landscape design firm to help them develop the plans for the various beautification projects. The committee met with five firms and received three responses with cost estimates ranging from \$12K to 25K.

Based on the submitted proposals and the in-person meetings, the committee recommends that the Town hire Site Workshop to develop these plans. Site Workshop has experience with public projects and seems particularly strong in encouraging community involvement in the design of such projects. The committee also checked Site Workshop's references and talked to the Town Arborist, who is familiar with the firm. All references gave positive feedback.

The Council discussed the timing of community meetings, stressing that the first meetings should be not be held until after the holiday season to encourage attendance

and participation. The committee will review the input gathered at these initial community meetings and report their findings to the council. Additional public meetings will be held to review any final proposals.

**Motion:** Authorize the Beautification Committee to spend an amount not to exceed \$17,500 for landscape design and related activities. Moved by Finnely seconded by Fisher.

Passed 5 - 0.

**MOTION CARRIED**

### **PUBLIC HEARING – 2016 BUDGET**

The Mayor opened the public hearing on the proposed 2016 budget at 6:41 pm. There was no public comment and the hearing was closed at 6:42 pm.

The Council discussed the various funds and estimates of revenues and expenditures. There was also discussion of which funds are used for various expenditures. Clerk-Treasurer Spens will prepare a final budget for approval by ordinance at the December Council meeting.

### **PUBLIC HEARING 2016 PROPERTY TAX LEVY**

The Mayor opened the public hearing on the proposed property-tax levy at 6:55 pm. There was no public comment and the hearing was closed at 6:56 pm.

Clerk-Treasurer Spens explained that, absent direction from the Council about an increase in the levy, she prepared two ordinances for their consideration. The first sets forth a property-tax levy amount equal to last year's levy plus the allowed levy on new construction and improvements. The second authorizes an increase in the levy at the statutory 1% limit plus the allowed new construction levy. The Council discussed the property tax levy and whether or not to increase the levy the amount as allowed by statute and decided not to raise the property tax levy for 2016 except for the small amount allowed on new construction and improvements.

**Motion:** Pass Ordinance No. 515 establishing the 2016 tax levy. Moved by Fisher seconded by Finnely.

Passed 5 - 0.

**MOTION CARRIED**

### **ORDINANCE 516 BUILDING CODE HEIGHT CORRECTION**

This ordinance corrects an error in the Municipal Code; it does not change process or procedure.

**Motion:** Pass Ordinance 516 to correct an error in the Municipal code as it relates to Building heights in Zone 20 and Zone 20A. Moved by Temkin seconded by Coles.

Passed 5 - 0.

**MOTION CARRIED**

## **TRANSPORTATION IMPROVEMENT BOARD (TIB) GRANT FOR LED STREET LIGHTS**

Clerk-Treasurer Spens explained that the Transportation Improvement Board is offering grant funding to convert all Hunts Point street lights from high-pressure sodium to LED bulbs, which use less electricity. She added that Yarrow Point received a similar grant offer, and the Yarrow Point Council has asked TIB for more information about:

- the color of the bulbs (warm versus cool),
- the locations of similar light fixtures, so they can assess the appearance of the light for themselves, and
- the energy savings anticipated.

She stated that Town Engineer Stacia Schroeder is recommending that Hunts Point wait for the results of Yarrow Point's investigation and review that information before making a decision.

On discussion, the Council agreed that this information would assist in their discussion. They also asked if the grant makes sense when one considers our existing schedule for street-light replacement, which includes LED lights on the new street light fixtures. Town Engineer Stacia Schroeder will investigate further and report her findings to the Council.

## **MAYOR'S REPORT**

Mayor Sabey reported that the proposed agreement with Century Link is still in discussion and that Town Attorney Jay Long continues working to craft revisions based on Council input.

Deputy Clerk Linda Kroner is moving to Hawaii in December and will be leaving us. He and Clerk Treasurer Sue Ann Spens are working to find a replacement. The Council expressed their appreciation for Ms. Kroner's work during her tenure.

He has met with Mike Sauerwein, Medina City Manager, and Ryan Osada, Medina Public Works Director, to discuss a possible interlocal agreement for public works in Hunts Point. This agreement would provide Hunts Point's basic public-works needs, e.g. maintenance of Town streets (including snow removal), storm drains, buildings, grounds, parks and other Town facilities, as needed.

He is also discussing the replacement of dead trees on the lid with WSDOT.

## **ADJOURNMENT**

**Motion:** Adjourn the meeting at 7:40 pm. Moved by Frantz, seconded by Coles.  
Passed 5-0

**MOTION CARRIED**

Respectfully submitted,

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Linda Kroner, Deputy Clerk/Treasurer