

**TOWN OF HUNTS POINT  
COUNCIL MEETING MINUTES  
MONDAY December 1, 2014  
6:00 PM**



**CALL TO ORDER**

Mayor Joe Sabey called the meeting to order at 6:05 p.m.

Council Members Present:

Ken Fisher  
Ted Frantz  
Pat Finnelly  
Dan Temkin

Staff:

Sue Ann Spens, Clerk-Treasurer  
Jay Long, Town Attorney  
Linda Kroner, Deputy Clerk/Treasurer  
Mona Green, Town Planner  
Stacia Schroeder, Town Engineer  
Chief Steve Burns, Medina Police

Public Attendees: Jim O'Donnell, Statewide Security

**PUBLIC COMMENT:** None

**CONSENT CALENDAR** Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

**MOTION:** Approve the Consent Calendar including the November 3, 2014 minutes and the December 1, 2014 Warrant Register for warrant numbers 150255 through 150284 in the amount of \$127,402.22. Moved by Frantz seconded by Finnelly.

Passed 4 - 0.

**MOTION CARRIED**

**STAFF REPORTS**

**Medina Police Department**

Chief Steve Burns reported there was a burglary on Hunts Point Circle on November 10, 2014. They were able find and arrest the suspect due to the security camera footage. Most the jewelry that was taken was recovered. Chief Burns noted that

property crimes and car prowls are on the rise on the Eastside and urged residents to lock their doors and their cars.

Communication is important to Medina Police Department and they have set up a Twitter account for immediate dissemination of information and to receive feedback. Further they are working on a communication plan for emergencies and looking at the best way to communicate with Medina and Hunts Point during those times.

Chief Burns talked to WSDOT about the backup on the roundabout. They said that there is nothing more they can do. Perhaps we are still getting overflow from Bellevue.

**Bellevue Fire Department** – No report

### **Clerk Report**

Clerk Treasurer Sue Ann Spens reported she is working on obtaining a grant from the Department of Natural Resources to pay for an inventory of the trees in the Town Right of Way. Also the Town Attorney has prepared a draft of a Harbor Code for Hunts Point which will be presented at the January Council meeting for an initial review.

### **Comprehensive Plan / Shoreline Master Plan Update**

Town Planner Mona Green reported on the Comprehensive Plan Update study session held for Council members. As a result of that session there were some minor changes. Town Planner Green will proceed with the next phase of approval for the Comprehensive Plan update.

The Shoreline Master Plan Committee met and reviewed the areas of disagreement with the Department of Ecology. The Committee will meet with the Department of Ecology representative on December 16, 2014 to discuss those areas in depth.

### **Hunts Point Circle Water Main Replacement**

Town Engineer Stacia Schroeder updated the Council on the timeline for the water main replacement for Hunts Point Circle. Construction is expected to start mid February 2015. Town Engineer Schroeder will continue to work with the City of Bellevue on communicating timelines and traffic issues to affected residents. An open house is planned for February 4, 2015 to provide residents with an overview of the project. The anticipated completion date is September 2015 including the final overlay of the street.

### **SECURITY CAMERA UPGRADE**

Jim O'Donnell of Statewide Security provided an overview of the proposed software and hardware upgrade to the security camera system. The goal is to integrate the camera system on 80<sup>th</sup> Ave NE with the rest of the security camera system. The Council asked Mr. O'Donnell to review the aiming of the cameras on 80<sup>th</sup> Ave NE to ensure the best coverage.

**MOTION:** Authorize the Mayor to sign the agreement with Statewide Security for repositioning and upgrading of the cameras on 80<sup>th</sup> Ave NE for an amount not to exceed \$13,470. Moved by Fisher seconded by Finnely.  
Passed 4 - 0.

**MOTION CARRIED**

### **2014 BUDGET AMENDMENT – PUBLIC HEARING**

Mayor Sabey opened the public hearing on the 2014 Budget Amendment at 6:58 pm. There was no public comment and the hearing was closed at 6:59 pm.

Clerk Treasurer Sue Ann Spens noted the reasons for the amendment and that state statutes require us to amend the budget to reflect actual expenditures if they are over the original budget amount because the budget is considered a statement of approved appropriations.

**MOTION:** Pass Ordinance 507 amending the annual budget for the fiscal year 2014. Moved by Temkin seconded by Frantz.  
Passed 4 - 0.

**MOTION CARRIED**

### **2015 BUDGET ADOPTION**

Clerk Treasurer Spens noted that all required public hearings were held and that the budget is as was presented at the November Council Meeting.

**MOTION:** Pass Ordinance 508 adopting the budget for the Town of Hunts Point for fiscal year 2015. Moved by Finnely seconded by Fisher.  
Passed 4 - 0.

**MOTION CARRIED**

### **STORMWATER BID PREPARATION PROPOSAL FROM PACE**

Mayor Joe Sabey discussed the access issues that will occur with this project. Town Engineer Stacia Schroeder indicated that the City of Bellevue will work with Hunts Point to minimize disruptions. Town Engineer Schroeder was asked to monitor the project to ensure that the Town's interests and needs are considered.

Town Engineer Schroeder discussed the various repairs that need to be done to the stormwater system in the Hunts Point Circle area. PACE proposes to prepare the bid documents and monitor the construction for \$21,950. Town Engineer Schroeder anticipates that the project will go to bid in January to meet the timeline to coordinate with the water main replacement project. The Council asked her to ensure that the color of the concrete replacement panels matches the existing panels.

**MOTION:** Authorize the Mayor to sign the agreement with PACE Engineers Inc. for professional engineering services for bid preparation and construction support for stormwater repair and upgrades for an amount not to exceed \$21,950. Moved by Frantz seconded by Temkin.  
Passed 4 - 0.

**MOTION CARRIED**

## **MAIL PAGODA DESIGN AND MAINTENANCE**

The Council reviewed the recommendations from Town Engineer Stacia Schroeder. They asked Town Engineer Schroeder to get the specifications for the metal roofs. Also they decided that the maximum width of pagodas without additional bracing should be eight mailboxes and going forward that will be the standard.

**MOTION:** Adopt the recommendations and design for Town mail pagodas prepared by Town Engineer Stacia Schroeder and presented in the document titled "2014 Pagoda Maintenance Plan" dated July 17, 2014 as amended for maximum width without additional bracing. Moved by Frantz seconded by Finnely.

Passed 4 - 0.

**MOTION CARRIED**

## **MAYOR'S REPORT**

Mayor Sabey reported he met with the new Mayor of Medina to open a dialog. He is continuing to work on the various open issues related to SR 520. The lid maintenance will be discussed after other issues with WSDOT have been resolved.

## **MISCELLANIOUS**

**Utility Boxes** – A concern was expressed that the various utility boxes in Hunts Point are different colors and sizes and some are in disrepair. Town Engineer Stacia Schroeder was asked to look at the boxes and discuss this matter with the various utilities. She will report back to Council by February with the results.

**Detention Pond** – The detention pond at the end of Fairweather is not draining properly. The residents have done some testing and there is a high level of contaminants in that area. The Council discussed reporting this matter to the Department of Ecology. The Council requested information on whether or not WSDOT is performing the required monitoring in that area.

## **ADJOURNMENT**

**MOTION:** Adjourn the meeting at 8:20 pm. Moved by Temkin, seconded by Frantz.

Passed 4-0

**MOTION CARRIED**

Respectfully submitted,

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Linda Kroner, Deputy Clerk/Treasurer