



**TOWN OF HUNTS POINT
COUNCIL MEETING MINUTES
MONDAY, October 3, 2011
7:00 PM**

CALL TO ORDER

Mayor Fred McConkey called the meeting to order at 7:00 p.m.

Council Members Present:

Dee Claypool
John Franklin
Ted Frantz
Kevin Hughes
Heather Smith

Council Members Absent: None

Staff:

Sue Ann Spens, Town Administrator
Linda Kroner, Deputy Clerk Treasurer
Mona Green, Town Planner

Public attendees:

Anthony Scott – Statewide Security
Jim O'Donnell – Statewide Security
Joe Willis – Representing Medina
Joan Prall
Sgt. John Kane – Medina Police Department
Lt. Dan Yourkoski – Medina Police Department
Lisa Mushel – Yarrow Point Resident/Council Member
Pat Finnely - Resident

PUBLIC COMMENT

Mayor McConkey opened the meeting for public comment. The following comments were received:

Lisa Mushel, Yarrow Point Council Member spoke about the 92nd avenue lid design. The concern is that the proposed lid is very large. The residents of Yarrow Point are upset due to safety concerns and that it does not fit in with the town design. Their current discussions with WSDOT are not resulting in

changes. They will provide more information as it becomes available and will ask for a resolution in support of their position in the future. It was decided that the information would be sent to staff for dispersal to the Council.

Joe Willis, spoke on the proposed plans for the roundabout at the entrance to Hunts Point. He provided information on discussions with WSDOT on the possibility of two single occupancy lanes and one HOV lane connecting to 520. The concerns with shoulder width and response time were discussed. The Council reiterated their lack of support for this proposal. It was also noted that there was no answer yet from WSDOT on installing conduit for future lights in that area and that there will be a “no block” zone to help traffic flow. It was determined that a WSDOT representative would be invited to the upcoming Tullys meeting and the afternoon session of the Oct 21 retreat.

CONSENT CALENDAR

Sue Ann Spens explained that the Consent Calendar would be used to approve routine items such as minutes and voucher lists. If Council members have minor corrections such as typographical errors, they can notify the office to be corrected. If there are more substantive concerns then the item will be removed from the Consent Calendar for review at the meeting.

MOTION: Approve the Consent Calendar including the September 12, 2011 minutes and the Voucher listing. Moved by Smith, seconded by Frantz.

Passed 5 - 0.

MOTION CARRIED

STAFF REPORTS

Medina Police Dept.

Lt. Dan Yourkoski, Acting Police Chief stated that the only activity was a vehicle prowl call that was just a concerned citizen reporting activity. Follow up information on the burglary suspect information provided at the last meeting was given. The individual has been sentenced and is still awaiting trial in one more jurisdiction.

Information was provided on the incoming Police Chief. His name is Mark Thomas and he is currently in charge of specialty units for the Washington State Patrol. He will begin as Police Chief on October 17, 2011. He is planning to be at the October 21, 2011 retreat as well as the November Council meeting.

Bellevue Fire Dept.

No report received

ENGINEER’S REPORT: PUBLIC HEARING 2012-2017 CIP/TIP

A hearing was held on the six year capital improvement plan for the roads in the Town. It was noted that most of the projects are already listed in the long term goals in the Strategic Plan. There was a question regarding sufficient money in the budget to fund the projects. It was noted that improvements will be done only if there is sufficient funds in the budget during the year of the project. There were no public comments.

STATEWIDE SECURITY'S RECOMMENDATION FOR IMPROVEMENTS TO SECURITY CAMERAS

Sergeant John Kane of the Medina Police Department provided information regarding effectiveness issues of the current cameras and problems with the initial company that installed the system. He also discussed the use of the cameras and the information obtained from the cameras in use in Hunts Point.

Jim McDonnell of Statewide Security provided information on the current system and the proposed upgrades. He indicated that the new system would provide significantly better images as well as longer usage from the cameras and bulbs. He also responded to a question on response time from his company. He noted that their main office is in Redmond and that they are in this area every day so there would be good response time. He also noted that the video is overwritten every three weeks. The Council then went to the office to see a demonstration of the new camera versus the current system. (One had been installed as a demonstration model). After the demonstration the Council inquired on the availability of funds for the project. The Mayor indicated that there would need to be a budget amendment but that funds were available. There was then a discussion on how many cameras to replace at this time. It was determined that only three cameras would be replaced (Northbound Hunts Point Road, Southbound Hunts Point Road and Westbound Hunts Point Circle).

MOTION: Replace three cameras with 5 or 10 megapixel cameras, install a new server and LED bulbs per the Statewide Security proposal for a cost not to exceed \$37,000. Moved by Frantz, seconded by Smith.
Passed 5 - 0.

MOTION CARRIED

SHORELINE MANAGEMENT PLAN

The Mayor reported on the work currently being performed on the Shoreline Management Plan proposal by the subcommittee of the Planning Commission. The current draft is done in the format of the approved Sammamish City Plan. A revised version of the plan will be available shortly and will be transmitted to the Council. The various appendices are currently being worked on by staff. It was also discussed that it would be valuable to invite the DOE representative in to discuss the draft in the manner of a pre application meeting. (Note: Bob Sterbank was unable to attend the meeting)

MEMORANDUM OF UNDERSTANDING REGARDING UTILITY TAXES BETWEEN THE CITIES OF BELLEVUE, MEDINA, ISSAQUAH, AND KIRKLAND, AND THE TOWNS OF HUNTS POINT AND YARROW POINT

Consideration of this Memorandum of Understanding was added to the agenda. Margaret King, Town Attorney noted that the need for this memorandum stemmed from a Supreme Court case decision that indicated the provision of fireflow capacity is a governmental function separate from the proprietary functions of a water utility. Therefore the provision of fireflow capacity cannot be charged directly to water utility ratepayers but must be paid out of the local government's general fund.

There was a discussion of how to pay for maintenance of fire hydrants. Council Member Franklin noted that the City of Seattle has an approach that can be reviewed and he will get a point of contact for staff. Ms. King noted that the proposed paragraph eight is not acceptable to the City of Bellevue and the final draft of the Memorandum will not include it.

Ms. King recommended that the Council authorize the Mayor to sign the Memorandum of Understanding without paragraph eight.

MOTION: Authorize Mayor McConkey to sign the Memorandum of Understanding final draft without the proposed paragraph eight. Moved by Franklin, seconded by Smith.

Passed 5 - 0.

MOTION CARRIED

PRELIMINARY 2012 BUDGET

It was noted that this was a preliminary budget only. Sue Ann Spens noted that revenues are flat or may decline so the budget is conservative but will cover necessary expenses.

MAYOR'S REPORT

Hunts Point Foundation

Jack McKenzie is working on setting up a Hunts Point Foundation which would not be an agency of the Town but a nonprofit organization where donations would be tax deductible. The Board would be made up of Hunts Point Residents. The Council indicated agreement with the concept.

Strategic Plan

A draft of the strategic plan has been sent to the Council and will be discussed at the October 21, 2011 retreat.

Hunts Point Book

The first draft has been completed. It is anticipated that will be ready to be distributed by the end of the year.

Halloween Party

Council Member Smith talked about the Halloween party given by the Town. It will be on Monday, October 31, 2011. They are requesting the Town provide \$500 to buy food and decorations. They ask for donations and will refund the Town to the extent possible.

MOTION: To provide \$500 to the Halloween Party Committee. Moved by Hughes, seconded by Claypool.

Passed 5 - 0.

MOTION CARRIED

Town Engineer

The new Town Engineer is Stacia Schroeder. She is currently also contracted as the Town Engineer for Yarrow Point. Due to exigent needs the Mayor already contracted with her and requested ratification of the contract. It was noted that she is doing an excellent job.

MOTION: Ratify the contract with Stacia Schroeder as Town Engineer and continue her services in that capacity. Moved by Hughes, seconded by Franklin. Passed 5 - 0. **MOTION CARRIED**

COMMENTS FROM TOWN PLANNER

Mona Green, Town Planner indicated that she has received plan sets for review regarding the 520 project. In particular she noted the landscaping plans that she is currently reviewing with the Wetherill Nature Preserve group. She also has the plans for the Lid. The plan file is too large to post. Council Member Frantz took the disc to review. She also indicated that WSDOT has said they would respond to the Fairweather Basin Boat Club concerns within two weeks.

EXECUTIVE SESSION

The Council adjourned to executive session pursuant to RCW 42.30.110 subsection 1.

CONTRACT

MOTION: Authorize the Mayor to enter into a contract with Jack McKenzie to serve as Town Administrator for up to 28 hours per week, \$35 per hour and reimbursement for monthly medical expenses. Moved by Franklin, seconded by Smith. Passed 5 - 0. **MOTION CARRIED**

ADJOURNMENT

Mayor McConkey adjourned the meeting at 9.50 PM.

Linda Kroner
Deputy Clerk/Treasurer

APPROVED _____
Fred McConkey
Mayor