

**TOWN OF HUNTS POINT  
COUNCIL MEETING MINUTES  
MONDAY May 7, 2012  
7:00 PM**



**CALL TO ORDER**

Mayor Fred McConkey called the meeting to order at 7:00 p.m.

Council Members Present:

Ken Fisher  
Pat Finnely  
Ted Frantz  
Dan Temkin  
Kevin Hughes

Staff:

Sue Ann Spens, Finance Coordinator  
Mona Green, Town Planner  
Margaret King, Town Attorney  
Linda Kroner, Deputy Clerk/Treasurer  
Lt. Dan Yourkowski, Medina Police

Public Attendees:

Peter Mauro, Cascadia PM  
Scott Emerson, Verizon Wireless  
Karin Kuntz, resident  
Mike Kuntz, resident  
Annie Ottesen, Planning Commissioner  
David Wright, resident

**PUBLIC COMMENT:**

Mike and Karin Kuntz spoke encouraging the council to upgrade the camera and security system. They were robbed one year ago and were disappointed in the response time and the camera system.

David Wright commented that initially the cameras were a deterrent but now it seems that people are able to get around the system so it would be important to keep our system as up to date as possible. Also it is his information that only one person at Medina Police Department is reviewing the footage and it took three weeks to go through the footage when he was robbed.

**CONSENT CALENDAR** Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

**MOTION:** Approve the Consent Calendar including the April 2, 2012 minutes and warrants, numbers 149187 through 149223 in the amount of \$79,362.03. Moved by Fisher, seconded by Frantz  
Passed 5 - 0.

**MOTION CARRIED**

## **STAFF REPORTS**

### **Medina Police Dept.**

Lt. Yourkowski discussed the proposal to purchase upgraded software to assist in data retrieval from the camera system. This will further enhance the system which was upgraded a few months ago with a new server and new cameras. The new system would allow them to narrow their search for license plates quickly and efficiently. Now they have to go through the footage frame by frame which is time consuming. Also they can weed out those cars that regularly enter the town such as residents as well as time stamp the entry and exit time of the vehicle and sort the data by license plate. It was asked if the data could be accessed remotely. It was noted that was possible but they would prefer to retrieve the data onsite to remove any transmission error. It was also reported that live feed is possible.

He noted that this is only a start to solving the crime. It tells them who owns the car but not who was in the car. But it can give them leads to find the individual responsible for the crime. He also explained that currently only one person has access to the data for security reasons but that he is getting trained on the software to be an additional person with access. He reported that the City of Medina has had the software since 2009 and has used the system to assist in getting convictions.

There was a discussion regarding sole source. It was noted that there were only two companies available and one has gone out of business. Also the current company provides excellent service. The Town Attorney noted that she will investigate and see if a sole source finding is appropriate and report it to the town.

**MOTION:** Authorize the Mayor to execute the contract subject to approval of the Town Attorney on the selection process for the company. Moved by Fisher, seconded by Frantz  
Passed 5 - 0.

**MOTION CARRIED**

### **Bellevue Fire Dept. : Written**

## **Town Planner**

The Town Planner reported on a meeting she had with the Department of Ecology representative regarding our proposed Shoreline Master Plan. They went over all of the comments that the representative provided in his initial review of the plan. There appear to be two major sticking points. They involve the amount of impervious surface allowed and the setbacks. She reported that she discussed the unique situation in Hunts Point and the representative will tour the town to become more familiar with it. She will arrange to meet with the Shoreline Master Plan committee to go over the changes agreed to and the issues outstanding.

## **POLICE CONTRACT**

The Council discussed the proposed Police Contract for the coming three years. The Town Finance Coordinator commented that the new contract is similar to the previous one and will cost the Town about the same amount as in recent years. She added that the contract allocates operating and capital costs between Medina and Hunts Point based on population.

There was discussion regarding the Contract charges to recover Hunts Point's share of the cost to remodel the Police building recently. It was noted that Hunts Point's share of this charge is \$105,000 spread over 20 years (or slightly more than \$5,000 per year). The Council asked the Finance Coordinator to review the allocation of this capital recovery charge for correctness of application.

It was emphasized that the contract includes a 5% cap on contract cost increases. If the Police department proposes to increase costs by more than the 5% cap, the contract would be up for renegotiation.

It was agreed that Medina Police Department provides excellent service to the Town. Other options for service are more remote and would increase response time. Also the Department is familiar with our residents. They usually come in under budget and discuss any unusual expenditure. There is good communication overall.

**MOTION:** Approve the Police Contract. Moved by Hughes, seconded by Fisher.  
Passed 5 - 0.

**MOTION CARRIED**

## **PROPOSED HUNTS POINT MONOPOLE**

There was a discussion of the proposed monopole to be built and the attendant outbuildings that would also be at the site. Representatives of the company provided an overview of the project. They noted that the new tower will be higher and slightly bigger to accommodate two additional carriers. Also the new outbuilding is needed to house additional equipment.

The Town Attorney noted that there are two parts to the process. The monopole was approved through the permit hearing process. The Council now needs to approve the buildings and landscaping. There was a discussion regarding the landscaping and how much screening it would provide. It was also noted that they are using the same landscaping company as WSDOT so that it will be compatible with the new lid. There was a question regarding the utilities used and it was noted that they are separately metered so they will pay any utility costs associated with the project. There was additional discussion of the materials to be used for the buildings and particularly the roofs.

There was a question regarding any hazards, especially for children. It was noted that there will be no equipment or anything hazardous outside of the buildings. The buildings themselves will be secured with alarmed entries.

The Town Planner noted that they are working through the permit process to ensure that all materials and landscaping will be appropriate for the Town. It was determined that they will return to the next Council meeting with more specifics and color elevations for Council review. During this time the permit process will continue as scheduled. It was suggested that Council members go and review the site before the next meeting.

**Item tabled to next meeting.**

### **TOWN HALL EVALUATION**

The Council received information indicating that the RFQ resulted in three proposals. Staff will review the proposals and submit a recommendation to the Council at their next meeting.

### **MAYOR'S REPORT**

The Mayor reported on the April 30 meeting regarding Block Watch and Map Your Neighborhood and that it was a Train the Trainer meeting and that each zone will now proceed with meetings. He also reported that the Planning Commission will meet on May 14 to plan Emergency Practice day to be held on May 19. He further reported that planning is underway for the annual Clean Up Day to be held May 20.

### **FOLIAGE ON HUNTS POINT ROAD**

Council Member Hughes reported that the foliage canopy on Hunts Point Road is almost over the road in spots. This can be hazardous due to branches coming down and making the road dark. The Town Arborist will be asked to look at the trees and make a recommendation regarding trimming.

## **TELEPHONE BOOK OPT IN PROGRAM**

Council Member Temkin asked if the Town could participate in an opt in program for telephone books. They arrive three times per year and most people just immediately recycle them which is a waste of paper. Staff will investigate and report back to the Council.

## **ADJOURNMENT**

Mayor McConkey adjourned the meeting at 8:45 PM.

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Linda Kroner  
Deputy Clerk/Treasurer

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Date