

**TOWN OF HUNTS POINT
COUNCIL MEETING MINUTES
MONDAY August 6, 2012
7:00 PM**



CALL TO ORDER

Mayor Pro Tem Ted Frantz called the meeting to order at 7:00 p.m.

Council Members Present:

Ted Frantz
Ken Fisher
Kevin Hughes
Dan Temkin
Pat Finnelly

Absent:

Fred McConkey, Mayor

Staff:

Jack McKenzie, Town Administrator
Margaret King, Town Attorney
Linda Kroner, Deputy Clerk/Treasurer
Chief Mark Thomas, Medina Police

Public Attendees:

Rod Olson, Planning Commissioner
Dave Bocek, Resident

PUBLIC COMMENT: None

CONSENT CALENDAR Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

MOTION: Approve the Consent Calendar including the July 2, 2012 minutes and warrants, numbers 149300 and 149307 through 149343 in the amount of \$76,508.68. Moved by Hughes, seconded by Fisher
Passed 4 - 0.

MOTION CARRIED

STAFF REPORTS

Medina Police Dept.

Chief Mark Thomas reported that the suspects in the burglary that occurred last month have been apprehended and are being charged. There was also discussion regarding people parking near the Fairweather Nature Preserve after dark when the park is closed. The Chief noted that it is legal to park on the street but that officers would investigate if it seemed that suspicious activity was going on and it was not legal to go into the park when it was closed.

Bellevue Fire Department - Written report

HUNTS POINT ROAD TREE TRIMMING

Requests for proposals were sent to seven firms in the area from the Small Works Roster and there were two responses. The staff is recommending the lower price bid from Davey Tree Service with the inclusion of the traffic control costs. They have done work for us in the past and have done satisfactory work. There was a discussion regarding making sure they did not cut too much from the trees and ruin the ambiance of the trees. It was noted that they are experienced trimmers and there were specific recommendations from the Town Arborist that they would follow.

MOTION: Accept the bid from Davey Tree Service as amended to include the traffic control costs. Moved by Finnely, seconded by Hughes.
Passed 4 - 0.

MOTION CARRIED

APPROVAL OF SMALL WORKS ROSTER CONTRACT

The Town signed up two years ago with the Municipal Research and Services Center of Washington (MRSC) to use their Small Works Roster system. They do the work of recruiting and verifying information for those on the roster and provide us names upon request. They provide background information on those on the roster which is very helpful. It is more efficient and cost efficient to use their service rather than maintaining our own Small Works Roster for consultants and contractors.

MOTION: Approve the contract to use the MRSC Small Works Roster. Moved by Temkin, seconded by Fisher.
Passed 4 - 0.

MOTION CARRIED

TOWN HALL STRUCTURAL EVALUATION

The structural assessment for Town Hall indicates that there are deficiencies that can be fixed for \$104,321. At the time the report was received there was discussion of having an independent certified building official review the report as well as determine

any costs for ADA compliance and any other compliance issues. The Council considered the proposal from CWA Consultants to provide the service for \$3,505.

There was discussion that ADA is not likely to be applicable since the construction would only be structural upgrades and would not affect access which is what triggers the ADA compliance. There have been no complaints about ADA access to Town Hall. Therefore there does not seem to be a need to spend the money for the review by CWA Consultants.

The Council had a further discussion on the need for the upgrades. There were suggestions to perhaps do just a few necessary repairs and deferred maintenance items while the long term needs of the Town were being reviewed. There was also discussion on the impact of the emergency center designation for Town Hall. It was noted that the designation was predicated on the loss of the 84th Street overpass in a major earthquake. That is much less likely to happen with the new lid as it is significantly more structurally sound.

There was discussion of the need to determine the long terms needs of the Town as to storage, staffing and other Town Hall uses. It was noted that it would be important to get input from residents and staff on these matters. The Town Attorney, Margaret King suggested the process be the same as the review of the Comprehensive Plan. She also noted that she can suggest facilitators for that process.

Staff was asked to provide a list of the deferred and necessary maintenance items at the next Council Meeting.

PLANNING COMMISSION RECOMMENDATIONS

Approval of disaster plan supplement

The disaster plan supplement was reviewed. It was noted that the plan was well done and aligns well with the Block Watch/Map Your Neighborhood program. The Town Attorney noted that the Council needed a resolution to approve the plan.

It was decided that the Council would take the next month to thoroughly review the plan and discuss it further at the next meeting.

Item Tabled

Approval of Purchase of Additional Emergency Supplies

The Council considered a list of additional emergency supplies to be purchased. This was a recommendation from the Planning Commission. The Commission had been asked to review the matter and make the recommendation.

The Council asked if these materials were needed in addition to the supplies already available in the storage container. Also the Town Administrator noted that this was not a budgeted item and he preferred to wait for the 2013 budget discussion to determine if this was an appropriate expenditure. Also he noted that there had already been several large non budgeted expenditures during this budget year.

It was decided to ask the Planning Commission and staff to determine exactly what is in the storage container and provide a prioritized list of what needs to be purchased. Also note what if anything needs to be purchased immediately and what can wait for the next budget year.

Item Tabled

84th Street Lid Concern

There was a discussion regarding the installation of large electrical boxes on the 84th Street lid. The Town Administrator noted that WSDOT had originally planned to have that lid as a park and ride and the electrical installation would be underneath in the bus stop area. The final plans have bus stops at 92nd and Evergreen and none at 84th. WSDOT has said that without the bus stop there is no room to place the electrical boxes underneath the lid.

The Council's concern is that none of the plans reviewed by the Town clearly showed the electrical boxes. On the plans there is extensive plantings shown in the area now occupied by the boxes. Further that since access to the boxes is needed there will be no way to screen them with landscaping.

It was determined that the Town Attorney would consult with the Town Engineer and Town Planner on this matter immediately and determine the best course of action. She will review the existing agreements and plans and see if there are grounds to provide a stop order and then see if the electrical boxes can be relocated.

MOTION: Authorize the Town Attorney to investigate and take action on the issue of the electrical boxes on the 84th Street lid up to and including issuing a stop order.

Moved by Temkin, seconded by Fisher.

Passed 4 - 0.

MOTION CARRIED

MAYOR'S REPORT: None

SR 520 WESTBOUND ONRAMP SHOULDERS

There is a concern that there is only a four foot shoulder on the south side of the ramp and only a two foot shoulder on the north side. There will be minimal if any emergency access and egress due to the lack of shoulder. The original plans had twelve foot shoulders on each side. It was noted that property owners affected would be willing to

provide the land needed for the shoulder if required. Further this matter needs to be resolved soon as the footings for the retaining walls are being constructed at this time.

The Council directed the Town Attorney to consult with the Town Engineer and then draft a letter to WSDOT asking them to install at least one usable shoulder on the onramp.

OTHER SR 520 CONCERNS

It was noted that the concrete walking surface near Fairweather Basin was to have been removed but it is still there. Further they have poured concrete on top of the walkway and it seems as if it will not be removed. There was also a concern regarding the trees being planted near the fence at the end of Fairweather Basin. They are not going to screen the fence or screen the Basin area from walkers on the path as had been promised by WSDOT. The Town Attorney will review this matter and determine if it violates the Conditional Use Permit. There was also a discussion on the general compliance of WSDOT and ECC to the Conditional Use Permit and other agreements.

RESIGNATION OF COUNCIL MEMBER HUGHES

Council Member Hughes submitted his resignation from the Council effective immediately. The Council thanked him for his eight years of service to the Town.

TELEPHONE BOOK OPT IN PROGRAM

A question was asked about an opt in program for telephone books. Previously the Council received information regarding the King County Opt Out program. The Town Attorney will look into the possibility and feasibility of an Opt In program.

ADJOURNMENT

Mayor Pro Tem Frantz adjourned the meeting at 8.50 PM.

Linda Kroner
Deputy Clerk/Treasurer

Date