

**TOWN OF HUNTS POINT
COUNCIL MEETING MINUTES
MONDAY September 10, 2012
7:00 PM**



CALL TO ORDER

Mayor Pro Tem Ted Frantz called the meeting to order at 7:02 p.m.

Council Members Present:

Ted Frantz
Ken Fisher
Dan Temkin
Pat Finnely

Absent:

Fred McConkey, Mayor

Staff:

Jack McKenzie, Town Administrator
Sue Ann Spens, Finance Coordinator
Margaret King, Town Attorney
Linda Kroner, Deputy Clerk/Treasurer
Officer Emmet Knott, Medina Police
Mona Green, Town Planner
Stacia Schroeder, Town Engineer

Public Attendees:

Taylor Hughes, WSDOT
Fred Tharp, WSDOT
Members of Troop 430, Boy Scouts

PUBLIC COMMENT: None

CONSENT CALENDAR Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

MOTION: Approve the Consent Calendar including the August 6, 2012 minutes and warrants, numbers 149344 through 149374 including No. 149344 voided for printing error in the amount of \$36,747.94. Moved by Finnely, seconded by Temkin
Passed 3 - 0.

MOTION CARRIED

STAFF REPORTS

Medina Police Dept.

Officer Emmet Knott reported that it had been an uneventful month. The only crimes were the theft of campaign signs. He also reported progress on the Taylor burglary. Suspects were in custody and some of the Taylor's property has been recovered. The suspects have been linked to 67 other crimes. They are working with Redmond Police Department on the investigation. He noted that the security cameras had been helpful with the investigation. He also reported that the campaign event held today went well and the protesters were orderly.

Town Planner – SMP

Town Planner Mona Green reported on the progress of the Shoreline Master Program. The information requested by the committee has been developed as well as the Department of Ecology information regarding setbacks and plats. She noted that a comment letter was received from the Department of Transportation regarding the stormwater utility element. It is being reviewed with the Town Attorney. The committee may need to meet to finalize the document. At the next Council meeting there will be a resolution to provide the necessary notice of intent to approve the new plan as required by the Department of Commerce.

In response to a question from Council Ms. Green outlined the steps to be taken for approval of the plan. She will complete the necessary SEPA documents for the plan. When all documents are finalized they will be submitted to the Department of Ecology. They will hold a hearing and then submit comments back to the town. It will take months for that process to be finalized. The Town Attorney noted that the Town can accept the comments and changes from the Department of Ecology or enter into negotiations regarding the proposed changes.

ELECTRICAL BOXES AT ENTRANCE TO HUNTS POINT

Mayor Pro Tem Frantz reported on the status of the discussions with WSDOT regarding the electrical boxes that have been constructed at the entrance to Hunts Point. Per the Council instruction at the last meeting, the Town Attorney sent a letter to WSDOT. They responded and there have been various telephone and in person conferences. The boxes are in a restricted access area so WSDOT has authority and Town ordinances do not apply there. They also noted that the boxes will not be moved as they are fully wired and it would be prohibitively expensive to move them.

Fred Tharp, Project Manager for the Eastside Corridor of the SR 520 project made a presentation. He noted that they want to work with the town to find a resolution to make the area acceptable. He presented three alternatives for screening the area. They are open to discussion on the alternatives as well as other suggestions as to design and plantings. Once the basic design has been determined they will have their landscape architect draw up final plans.

In response to various questions from the Council, he noted that the area in front of the box would be grasscrete. Further they need to provide parking for their maintenance vehicles in the area and need to make sure that the screening and/or parking does not block sight distance for vehicles travelling in the area. He also explained that the boxes contained a transformer, batteries for uninterrupted power supply and breakers. The size of the installation is dictated by the electrical code regarding the contents. He is looking for direction from the Council as soon as possible.

PROCLAMATION FOR NATIONAL RECOVERY MONTH

The Council considered a proclamation to declare September 2012 as National Recovery Month to recognize the importance of treatment for behavioral and mental health.

MOTION: Approve the proclamation declaring September 2012 as National Recovery Month. Moved by Temkin, seconded by Fisher.
Passed 3 - 0.

MOTION CARRIED

APPROVAL OF USAGE OF SCORE JAIL FACILITY

The Council approved the use of the SCORE jail facility as needed for Hunts Point.

MOTION: Approve the use of the SCORE jail facility as needed.
Moved by Finnely, seconded by Fisher.
Passed 3 - 0.

MOTION CARRIED

INSTALLATION OF STREET LIGHTS ON HUNTS POINT CIRCLE

The Town Engineer reported on the proposal to install street lights on Hunts Point Circle. She noted that it was part of the ongoing Capital Improvement Plan for Hunts Point. There was a transportation study done and as part of the study they determined the best location for street lights where they could use existing power. The new lights will match others that have been replaced. They are long lasting and better than the original lights. Over time all the lights in the Town will be replaced. They selected Hunts Point Circle for replacement this year as there is no concern over placement of the lights as there is in other parts of the Town. The current year budget contains \$15,000 for the installation and the quoted price is slightly higher than the budget. Council member Temkin requested a copy of the transportation study.

MOTION: Approve the installation of street lights on Hunts Point Circle and the expenditure of \$16,367.66. Moved by Fisher, seconded by Temkin.
Passed 3 - 0.

MOTION CARRIED

RESOLUTION NO. 12-223 APPROVAL OF HUNTS POINT DISASTER PLAN

The Council commended Bruce Swenson, Planning Commissioner on his work on the plan. It was noted that the plan was very thorough. It was also noted that the plan was very long and detailed and may not be useful in an actual emergency. It was discussed that at the Map Your Neighborhood meetings to be held shortly, shorter versions of needed information would be distributed and residents informed on what to do in case of an emergency. It was also noted that the Planning Commission had thoroughly reviewed the document.

MOTION: Approve Resolution No. 12-223 approving the Hunts Point Disaster Plan revision. Moved by Fisher, seconded by Temkin.
Passed 3 - 0.

MOTION CARRIED

PURCHASE OF ADDITIONAL EMERGENCY SUPPLIES

The Council considered a list of additional emergency supplies that are recommended to be on hand. The list was divided into two categories, top priority and less important supplies. They also reviewed the list of existing supplies. They determined that they should purchase the top priority items as needed to supplement the supplies on hand to bring them up to the levels recommended. The less important items will be considered in the 2013 budget.

MOTION: Approve the purchase of top priority emergency supplies to the recommended level for an amount not to exceed \$3,000. Moved by Finnely, seconded by Fisher.
Passed 3 - 0.

MOTION CARRIED

TOWN HALL DEFERRED MAINTENANCE LIST

The Council reviewed a list of needed deferred maintenance items for Town Hall. It was noted that the patio repair was particularly critical due to the safety hazard. Also it was discussed that it could be done in this year's budget utilizing budgeted maintenance money as well as other funds. It should be started soon while the weather was still mild. It will be done within the small works roster requirements.

MOTION: Authorize the completion of the deferred maintenance items for Town Hall for an expenditure not to exceed \$35,000. Moved by Temkin, seconded by Fisher.
Passed 3 - 0.

MOTION CARRIED

MAYOR'S REPORT

Mayor Pro Tem Frantz provided more information on the discussion with WSDOT on the electrical boxes. He elaborated on the discussion regarding the detention pond and the walkway. It was noted that the walkway next to the water was not really a walkway but part of the bulkhead and can't be removed. They will add a curb so it won't be a walkway. As to the planting along the fence WSDOT indicated that they would plant where the Town wished. Staff should continue to work with WSDOT on these issues.

There was further discussion on the screening of the electrical boxes. It was decided that the Town should engage a Landscape Architect to come up with a plan. It was noted that it could be done as a Professional Services Agreement and would not need to be put out to bid. The Town Engineer and Town Planner were asked to work on engaging a landscape architect and talk to WSDOT to see if they will pay for that service. They also asked that the Park Commission be involved and that the Chair is notified and involved in the planning for the screening. The goal is to have the design ready for approval at the next Council meeting so there can be opportunity for public comment.

MOTION: Authorize Town Engineer and Town Planner to engage the services of a landscape architect to develop a concept for screening the electrical boxes adjoining the lid for an amount not to exceed \$5,000. Further that they are to seek reimbursement from WSDOT for these services. Moved by Temkin, seconded by Finnely.

Passed 3 - 0.

MOTION CARRIED

Mayor Pro Tem Frantz also provided information on the onramp shoulder. WSDOT said they would provide information on how the narrow shoulder would work to allow emergency vehicle access but the only information received was the approval of the variance from the Federal Highway Commission. The Council discussed continuing to discuss this matter with WSDOT and receiving more information on emergency vehicle access for that onramp. Also WSDOT noted that the offer from property owners to provide land for a wider shoulder would not be feasible at this late date.

It was noted that WSDOT is still saying that they will provide us a conduit for future electrical needs. The Town needs to find out where the conduit will be. Also the Town needs a commitment on the signage and signaling related to SR 520.

GRAFFITI ON SOUND WALLS

Council Member Fisher reported on a conversation with a WSDOT representative regarding graffiti that is appearing on sound walls. WSDOT does not have a plan in place to deal with graffiti on the walls. The council discussed that it would be important to have a fast response to graffiti to limit its impact. The Town Planner was asked to raise the issue at her next scheduled meeting with ECC. There was also discussion about who will be policing any activity such as loitering by the walls. The Town Attorney noted that it will be the responsibility of the local jurisdictions after construction is complete.

ADJOURNMENT

Mayor Pro Tem Frantz adjourned the meeting at 8.50 PM.

Linda Kroner
Deputy Clerk/Treasurer

Date