

**TOWN OF HUNTS POINT
COUNCIL MEETING MINUTES
MONDAY July 7, 2014
7:00 PM**



CALL TO ORDER

Mayor Joe Sabey called the meeting to order at 7:00 p.m.

Council Members Present:

Ken Fisher
Ted Frantz
Pat Finnely
Dan Temkin

Council Members Absent:

Heather Smith

Staff:

Sue Ann Spens, Clerk-Treasurer
Jay Long, Town Attorney
Linda Kroner, Deputy Clerk/Treasurer
Lt. Dan Yourkoski, Medina Police

PUBLIC COMMENT: None

CONSENT CALENDAR Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

MOTION: Approve the Consent Calendar including the June 2, 2014 minutes, June 16, 2014 Special Meeting minutes and warrants numbers 150097 through 150134 in the amount of \$69,760.47. Moved by Fisher, seconded by Frantz.
Passed 4 - 0.

MOTION CARRIED

STAFF REPORTS

Medina Police Department

Lt. Dan Yourkoski reported that the only incident in the past month was a stolen car. It was behind a fence and a tree was cut to get the car out. The residents were out of town so it was not reported immediately.

He discussed the charge for incarceration that the Town has incurred. It is from a 2006 warrant where the individual did not appear or pay their fine and was finally caught and incarcerated. He further noted that Medina tries to use the least expensive jail facility but sometimes they have to use whatever facility has available space.

He was asked who would respond to an emergency if the officer on duty at night was away transporting someone to jail or for any other reason. He stated that they work with the Clyde Hill police for such matters. All emergencies will be responded to.

The Council asked Lt. Yourkoski if there had been any incidents with the new roundabout. He stated that the only incident was a truck that hit a light pole. There was further discussion about people not following the speed limit in the roundabout. Also there may be a time when Hunts Point residents cannot enter the roundabout easily due to traffic. Traffic in the roundabout has the right of way.

Lt Yourkoski informed the Council that the new Chief of Police is scheduled to start September 2, 2014.

Bellevue Fire Department – Report Noted

Clerk Report

The Council recently determined that they needed an expert to review the impact on Fairweather Basin residents of the SR 520 roadway lighting. Also they wanted information on any potential mitigation measures that are available for the installed lights. The Town Attorney is prepared to hire a consultant to perform these services.

MOTION Authorize Town Attorney Jay Long to hire a lighting expert to assess the impact of the current SR-520 roadway lighting on residents of Fairweather Basin and recommend mitigation measures at a cost not to exceed \$10,000. Moved by Fisher, seconded by Finnely.

Passed 4 - 0.

MOTION CARRIED

Clerk Treasurer Spens informed the Council that the License Plate Recognition cameras at the traffic circle have been adjusted to the new roadway configuration. Three of the four visual cameras have also been adjusted. The fourth one will be adjusted after the construction is complete and it can be determined where it should be set. There was discussion about what trees need to be cut to accommodate the new configuration as well as what else needs to be done to the circle. Those decisions will be made when the SR 520 construction in the Hunts Point area is complete. The Council also discussed concerns regarding pedestrians crossing the 84th Avenue lid. Mayor Sabey indicated that he is discussing that matter with WSDOT.

Public Hearing: Proposed Ordinance No. 501 adopting the Town's Capital/Transportation Improvement Plans for 2015 – 2020

Mayor Sabey opened the public hearing on proposed Ordinance No. 501 adopting the Town's Capital/Transportation Improvement Plans for 2015-2020 at 7:33 pm. There was no public comment and the hearing was closed at 7:34 pm.

The Council discussed the proposed Capital/Transportation Improvement plans. The replacement of the water main on Hunts Point Circle was discussed including the timeline for replacement. They also discussed possible changes to Hunts Point Circle when the road is redone. They asked that Town Engineer Schroeder come to the next meeting to discuss stormwater issues on Hunts Point Circle.

MOTION Pass Ordinance No. 501 adopting a new six-year Capital Improvement Plan/Transportation Improvement Plan for 2015 through 2020, inclusive. Moved by Temkin seconded by Finnnelly.

Passed 4 - 0.

MOTION CARRIED

Proposed Ordinance No. 502 amending HPMC 2.05 Town Council Meeting times and HPMC 2.45 Town Hall Office Hours.

The Council had discussed these issues at the June meeting and agreed with the changes. The proposed ordinance formalizes the changes.

MOTION Pass Ordinance No. 502 amending HPMC 2.05 Town Council Meeting times and HPCM 2.45 Town Hall Office Hours. Moved by Temkin seconded by Frantz.

Passed 4 - 0.

MOTION CARRIED

Proposed Ordinance No. 503 amending HPMC 12.05 Road Excavation to incorporate new standards for restoration.

The Council discussed the proposed changes to the Municipal Code. There were questions as to the applicability of the section to Hunts Point Road. There is a need for clarification of the wording on the standards. The Council tabled the item until the next meeting. The Town Engineer will be asked to attend to answer any questions about the proposed standards.

Proposed Resolution No. 14-235 establishing an Email Policy for Elected Officials and Staff

The Town currently does not have an email policy regarding appropriate use and maintenance of Town email accounts by users and the need to archive all sent emails.

The proposed policy provides guidelines for anyone who uses an email account with the Town's domain name. Also there are specific instructions for adherence to the policy.

MOTION: Adopt Resolution No. 14-235 establishing an email policy for elected officials and staff. Moved by Finnely seconded by Frantz.
Passed 4 - 0.

MOTION CARRIED

Proposed Resolution No. 14-236 establishing a Training Policy for Elected Officials and Staff

The purpose of the resolution is to memorialize the new state training requirements for all Town staff and officials.

MOTION: Adopt Resolution No. 14-236 establishing a training policy for elected officials and staff. Moved by Frantz seconded by Finnely.
Passed 4 - 0.

MOTION CARRIED

Mayor's Report

Mayor Sabey reported that he participated in the July 4th parade and the event was very successful. Also he informed the Council that he will update them on discussions with WSDOT on lid maintenance as he has information.

RECESS TO EXECUTIVE SESSION

The Council recessed to executive session at 8:05 pm to discuss legal issues. The anticipated time of the session is 10 minutes. The Council reconvened at 8:35 pm. No action was taken.

ADJOURNMENT

MOTION: Adjourn the meeting at 8:42. Moved by Temkin seconded by Frantz.
Passed 4 - 0.

MOTION CARRIED

Respectfully submitted,

Linda Kroner, Deputy Clerk/Treasurer