

**TOWN OF HUNTS POINT
COUNCIL MEETING MINUTES
MONDAY February 2, 2015
6:00 PM**



CALL TO ORDER

Mayor Joe Sabey called the meeting to order at 6:00 p.m.

Council Members Present:

Ken Fisher
Ted Frantz
Pat Finnely

Council Member Absent:

Dan Temkin

Staff:

Sue Ann Spens, Clerk-Treasurer
Jay Long, Town Attorney
Linda Kroner, Deputy Clerk/Treasurer
Mona Green, Town Planner
Stacia Schroeder, Town Engineer
Chief Steve Burns, Medina Police

Public Attendees:

Sergeant Kevin Haistings, Seattle Police Department
Ernie Norehad, Resident

PUBLIC COMMENT: None

CONSENT CALENDAR Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

Motion: Approve the Consent Calendar including the January 2, 2015 minutes and the February 2, 2015 Warrant Register for warrant numbers 150316 through 1503351 in the amount of \$78,132.97. Moved by Fisher seconded by Frantz.

Passed 3 - 0.

MOTION CARRIED

STAFF REPORTS

Medina Police Department

Chief Steve Burns reported that there was no activity in Hunts Point during the prior month. He noted that there has been an increase in stolen cars in the Medina. The individuals were caught using the security camera system. He also informed the Council that they have increased traffic control in Hunts Point. They stopped several cars for speeding and issued warnings.

Bellevue Fire Department – Report noted

Clerk's Report

Clerk Treasurer Sue Ann Spens informed the Council that the wood logs used as parking barriers in the Town Hall parking lot need to be replaced. They are harboring carpenter ants and will cause a problem for Town Hall in the spring. There was a problem last year in Town Hall and replacing the logs will assist in preventing that from occurring again. The Council discussed the types of barriers to be used. They asked Clerk Treasurer Spens to get a quote for a landscape barrier to be installed instead of logs or concrete wheel stops.

There is a concern about contractor parking on the street in those instances when it is not possible for an individual to have the workers park on their driveway or on the property. There was a recent incident where a resident was having their driveway redone therefore the contractors had to park on the street. The intent of the code is to not allow contractor vehicles on the roadway for an extended period. The Council members decided to review the matter and discuss it at a future meeting. The Town Attorney was also asked to review the existing code and suggest changes.

Clerk Treasurer Spens reported that there has been a request for a memorial bench to be placed by Town Hall. However there is not room in the area in front of Town Hall. It was determined that benches would be placed in the park area or the individual could be referred to Wetherill Nature Preserve about placing a bench in the preserve. It was also decided that it would be advisable to have a policy about memorial benches.

The contractor working with the Town on lighting issues has been asked to do additional work. Therefore the maximum allowable expenditure needs to be increased by \$2,000.

Motion: Move to authorize an increase in expenditures by \$2,000 to a maximum of \$12,000 for work performed by TSI. Moved by Frantz seconded by Finnely.

Passed 3 - 0.

MOTION CARRIED

Clerk Treasurer Spens informed the Town Council that the Draft Interlocal Agreement for WRIA 8 is included for information only. There is no action required at this time. When the agreement is finalized it will be brought to the Council for approval.

Town Engineer's Report

Utility Boxes - Town Engineer Stacia Schroeder provided information on the utility boxes in Hunts Point. The information was requested at a prior Council meeting. The boxes are a mix due to different times of installation. Also they cannot always be put underground. Further the utility would pay to change the box only if there was a performance issue. If the Town wished to change one for appearance the cost would be passed to the Town.

Stormwater bid – Town Engineer Schroeder reported that we received nine bids for the Stormwater project. The lowest responsive bidder had excellent references and approval is needed to proceed to finalize the contract.

Motion: Move to authorize the Mayor to proceed with negotiations to finalize the Stormwater bid. Moved by Finnely seconded by Fisher.
Passed 3 - 0.

MOTION CARRIED

PRESENTATION - HARBOR PATROL UNIT, SEATTLE POLICE DEPARTMENT

Sergeant Kevin Hastings presented information relating to the services provided to Hunts Point by the Harbor Patrol Unit of the Seattle Police Department. He provided a handout which detailed the various activities they performed in Hunts Point during 2014. He also discussed their operations and the types of calls they respond to. He offered the Council and Mayor a tour of their facilities.

One issue he noted was that when individuals in Hunts Point contact 911 the calls are not always routed to the Harbor Patrol. Residents should inform the 911 dispatcher if it is a marine issue so the call will be routed to the Harbor Patrol Unit. He informed the Council that the patrol times are random and dependent on what other calls are in progress. They do respond as soon as possible to any emergency call.

DRAFT HARBOR CODE REVISION

The Town Council continued their review of a proposed revision to the harbor code. Town Attorney Jay Long indicated that he made revisions based on the comments at the last Council meeting. Council members will continue their review and it will be brought forward for adoption at the March Council meeting. It was also decided to send the proposed code to the Harbor Patrol Unit for their review.

2015 ARCH WORK PROGRAM AND BUDGET

This is the annual adoption of the resolutions needed to continue to participate in the ARCH program.

Motion: Adopt Resolution No. 15-239 approving the 2015 Administrative Budget and Work Program. Moved by Fisher seconded by Frantz.
Passed 3 - 0.

MOTION CARRIED

Motion: Adopt Resolution No. 15-240 authorizing the duly-appointed Administering agency for ARCH (which is the City of Bellevue) all documents necessary to enter into Agreements for the funding of affordable housing projects, as recommended by the ARCH Executive Board, utilizing funds from the Town's Housing Trust Fund. Moved by Finnely seconded by Frantz.

Passed 3 - 0.

MOTION CARRIED

AMENDMENT TO HEARING EXAMINER CONTRACT

The firm we use for hearing examiner services has changed names. Therefore the contract needs to be changed to reflect the new name. Also the time frame for the contract is clarified.

Motion: Adopt Resolution No. 15-241 amending the hearing examiner contract. Moved by Frantz seconded by Finnely.

Passed 3 - 0.

MOTION CARRIED

MAYOR'S REPORT

Mayor Sabey recommended to the Council to appoint Elaine Coles to the vacant Council position #2. Ms. Coles is currently serving on the Planning Commission.

Motion: Approve the appointment of Elaine Coles to Council position #2 to serve the remainder of the term. Moved by Fisher seconded by Frantz.

Passed 3 - 0.

MOTION CARRIED

Mayor Sabey also noted he is working to fill the vacancy on the Planning Commission. Further he anticipates other vacancies on that Commission and asked the Council members to consider recommending residents for a position.

On February 4, 2015 there will be an information meeting regarding the upcoming watermain and stormwater project on Hunts Point Circle. The meeting will be held from 7:00 pm to 8:30 pm at Town Hall.

Work is beginning on the 2015 clean up day. It is anticipated that the focus will be continued clean up and maintenance of the park. The issue of clean up of the tennis courts was discussed and it was decided that it would be better to have it done by a professional.

There is currently a discussion about relocating the basketball hoop from the Town Hall parking lot to the park or tennis court.

There are ongoing discussions with WSDOT about installing a device to control access to the roundabout during peak hours. Hunts Point is working with Medina Police on this matter.

MISCELLANEOUS

Town Planner Mona Green reported on the progress of the Shoreline Master Plan update. She indicated that the Town and the Department of Ecology are very close on most issues. Department of Ecology is now having it reviewed by their management. When they indicate that it is ready it will be sent to the Council for a final review and subsequent adoption.

Council Member Fisher expressed a concern about an opening in the fence at the east end of the WSDOT access area near Fairweather Place. It provides access to the homes in that area and access to the water which could pose a safety hazard for young children. Town Planner Green will inform WSDOT.

Council Member Frantz noted that the detention pond has trash in it. The Council discussed how often the pond should be cleaned out.

It was noted that a tree fell in the creek at the south end of Fairweather Place. Someone should look to see if it will cause a problem or can be left as it is.

Resident Ernie Norehad expressed concern about the height of hedges or trees in side yards. He stated that the code does not address the issue and he believes there should be some height limitations. Mayor Sabey will ask the Planning Commission to review the code and make a recommendation.

ADJOURNMENT

Motion: Adjourn the meeting at 8:27 pm. Moved by Fisher, seconded by Finnely.
Passed 3-0

MOTION CARRIED

Respectfully submitted,

Linda Kroner, Deputy Clerk/Treasurer