

**TOWN OF HUNTS POINT
COUNCIL MEETING AGENDA
MONDAY August 3, 2020
6:00 PM**



CALL TO ORDER

Mayor Joe Sabey called the remote meeting to order at 6:01 p.m.

Council Members Present:

Ted Frantz
Dan Temkin
Ken Fisher
Ernie Norehad
Pat Finnelly

Staff:

Addie Tych, Deputy Clerk Treasurer
Sue Ann Spens, Clerk Treasurer
David Linehan, Town Attorney
Chief Steve Burns, Medina Police

Public:

None.

PUBLIC COMMENT

None.

CONSENT CALENDAR

Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

Motion: Move to approve the Consent Calendar, including the July 6, 2020 meeting minutes as amended and the August 3, 2020 Claims Register for check 152321 through 152342 in the amount of \$50,997.13. Moved by Frantz, seconded by Temkin.

Passed 5 – 0 – 0.

MOTION CARRIED

STAFF REPORTS

Medina Police Department

Chief Steve Burns informed the Council that reports of suspicious activity and theft have lessened in the past weeks. He reasoned that this might be due to people being more at home. Police responded to a report of a suspicious item at the SR 520 lid bus stop. Item ended up being a charging pack.

Clerk Report

Town staff are in the process of obtaining a tree-removal permit for the dead/dying Port Orford cedars in front of Town Hall. Staff continues to monitor the front lawn to try to determine if there is a leak in the sprinkler lines. Building Official Steve Wilcox placed a Stop Work Order on the building project at

3404 Hunts Point Rd SE. Mr. Wilcox's investigation was prompted by the ongoing concerns of neighbor in the vicinity of this project, particularly work on the weekends. He discovered additional violations, including possible work without a permit and failure to adequately protect trees. He is working with Town Engineer Schroeder and Town Arborist Haley Galbraith to resolve the current violations. Town residents have experienced numerous mailbox break-ins recently. To better protect the Town's mail, particularly the large checks, Mrs. Spens ordered a new mailbox from Fort Knox Mailboxes. Mrs. Spens and Town Engineer Schroeder will investigate whether the current pagodas will support the new heavier mailbox.

Engineer Report

Each year the Town of Hunts Point cleans a pre-determined section of its stormwater system and simultaneously cameras that same length to determine if future repairs are needed. This year our annual clean and camera schedule includes 80th Ave NE and NE 28th Street. The Town solicited three separate firms and selected Pro-Vac to perform this work.

Bellevue Fire Department

Report not received in time for the meeting.

PUBLIC HEARING: Ordinance 544 2021-2026 Capital Improvement Plan (CIP) and Transportation Improvement Plan (TIP) – *for adoption*

MAYOR SABEY OPENS PUBLIC HEARING AT 7:04 PM

Council reviewed and discussed.
No public comments were made.

MAYOR SABEY CLOSES PUBLIC HEARING AT 7:15 PM
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Motion: Pass Ordinance 544 adopting the 2021 – 2026 Capital Improvement Plan and Transportation Improvement Program (CIP/ TIP). Moved by Temkin, seconded by Frantz.
5– 0 – 0.

MOTION CARRIED

On Call Surveying Services – *for approval*

To be consistent with State guidelines, the Town issued a Request for Qualifications (RFQ) for a 3-year surveying services contract on June 19, 2020. The Town solicited 5 local companies and received 3 responses. After careful review Town staff ultimately decided to recommend PACE Engineers to the Town Council. Council reviewed and discussed.

Motion Approve selection of PACE for on-call surveying services. Moved by Frantz, seconded by Temkin.
5– 0 – 0.

MOTION CARRIED

MAYOR REPORT

Mayor Sabey informed the Council that the FCC have come up with some new federal guidelines. The Town Attorney has begun to review the Town's Municipal Code to determine what parts need to be changed.

ADJOURNMENT

Motion: Adjourn the meeting at 7:22 pm. Moved by Frantz, seconded by Norehad.

Passed 5 – 0 – 0.

MOTION CARRIED

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer