

**TOWN OF HUNTS POINT  
COUNCIL MEETING MINUTES  
MONDAY March 2, 2015  
6:00 PM**



**CALL TO ORDER**

Mayor Joe Sabey called the meeting to order at 6:00 p.m.

**Council Members Present:**

Ken Fisher  
Ted Frantz  
Pat Finnely  
Dan Temkin

**Staff:**

Sue Ann Spens, Clerk-Treasurer  
Jay Long, Town Attorney  
Linda Kroner, Deputy Clerk/Treasurer  
Stacia Schroeder, Town Engineer  
Chief Steve Burns, Medina Police

**Public Attendees:**

Jane Hague, King County Council Member  
Bill Vadino, King County Council Staff

**PUBLIC COMMENT:** None

**CONSENT CALENDAR** Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

**Motion:** Approve the Consent Calendar including the February 2, 2015 minutes and the March 2, 2015 Warrant Register for warrant numbers 150352 through 150384 in the amount of \$45,181.94. Moved by Finnely seconded by Fisher.

Passed 4 - 0.

**MOTION CARRIED**

**STAFF REPORTS**

**Medina Police Department**

Chief Burns reported that they have a new officer starting. He has a background in various aspects of law enforcement.

In the prior month, there was one car prowler in Hunts Point. Nothing was stolen but the contents were rifled through.

The Police Department has been reviewing how to patrol the new trails. Individuals who enter the town by the trails will not be in view of the cameras. And while WSDOT has

cameras in the Bicycle tunnel, Medina Police cannot tap into that system. He also noted that the current license-plate-reader system does not link directly to patrol cars. When the reader records the plate of vehicle that has been flagged by the system, the system sends an email only to Sergeant Kane. Chief Burns would like those emails to go out to all Medina patrol cars. The Council asked Chief Burns to obtain a cost estimate to upgrade the system so that it can provide alerts directly to all patrol cars and/or emails to other authorized addresses.

Chief Burns also informed the Council that the next shredder day is scheduled for March 21. Information flyers will be distributed. He also reported that Linda Crum, Police Records Manager, will be retiring July 3, 2015. This will be a great loss for the department as she has many years of experience.

Bellevue Fire Department – Report noted.

#### Clerk's Report

Clerk Treasurer Sue Ann Spens reported that Roger Neal with the AWC Risk Management Service Agency recently visited to perform a loss-control survey. In his prior visit, he recommended that the Town develop an employee handbook and has recommended that we complete this work before his next annual visit. He is also asking the Town to institute a regular inspection program for the park, record the findings of the inspections, and document all work done to remedy the findings. He will provide checklists to help us begin this work.

Clerk Treasurer Spens also reported on Town Hall parking lot improvements that she and Town Engineer Stacia Schroeder are developing. When they receive rough estimates of the cost, they will present a plan to the Council for consideration. A question was asked about replacing the carpet in Town Hall, and Ms. Spens replied that new carpeting will be part of an upgrade plan for Town Hall to be presented to the Council later this year. In addition to carpeting, the plan may include improvements to the heating/cooling system and to the electrical system.

#### **PRESENTATION: JANE HAGUE, KING COUNTY COUNCILMEMBER DISTRICT 6**

King County Councilmember Jane Hague joined the Council for her annual visit to discuss regional issues. As part of the discussion, she provided information to the Council on the SR 520 project and indicated she would be happy to help the Town resolve any remaining issues with the project. She noted that she appreciated the cooperation among the Points Cities on this project. She then discussed the Regional Trail, noting that eventually it will connect to other trails in the County and that the County is preparing trail maps.

Ms. Hague also discussed various issues with bus routes and Metro in general, noting that the lack of parking in Seattle makes it a priority to retain bus routes to the Eastside. She added that the a regional task force is reviewing bus service with special emphasis on ensuring that Park and Ride facilities on the Eastside are adequate to meet demand.

She also discussed legislation in progress to upgrade the emergency radio network for first responders, the King County budget, and efficiencies and cost cutting measures being employed by the County.

### **APPROVAL OF APPOINTMENT OF KELLIE SCHNEIDER, HENRY FRANTZ TO PLANNING COMMISSION**

**Motion:** Confirm the appointment of Kellie Schneider to the Planning Commission replacing Elaine Coles for a term that expires on December 31, 2018. Moved by Temkin seconded by Finnely.  
Passed 4 - 0.

**MOTION CARRIED**

**Motion:** Confirm the appointment of Henry Frantz to the Planning Commission as an alternate for a term that expires on December 31, 2021. Moved by Fisher seconded by Temkin, Frantz abstained.  
Passed 3 - 0.

**MOTION CARRIED**

### **ORDINANCE No. 510 – PARKING**

Clerk-Treasurer Spens reminded the Council of their discussion last month of the need for this code amendment and explained that the purpose of the change is to allow contractors to park in the right-of-way for a limited time and ONLY in those instances where parking on the resident's property is not possible. To obtain the exemption from the parking rules, they must demonstrate their need for it to the Medina Police Department, who will provide the contractor with documentation of the exemption if approved.

The Council discussed other parking issues such as parking on the street when there is a social function at a resident's house. Chief Burns indicated they do not automatically write a ticket for on street parking; instead, they respond to a complaint and try to resolve the issue.

After further discussion, it was the consensus of the Council to discuss parking matters in more depth at a future meeting.

**Motion:** Approve Ordinance No. 510 revising Hunts Point Municipal Code 10.05.040 to allow parking in the Town right of way in certain circumstances. Moved by Fisher seconded by Frantz.  
Passed 4-0

**MOTION CARRIED**

### **PUBLIC DEFENDER CONTRACT**

Town Attorney Jay Long explained that the Public Defender's contract had to be changed was due to a court decision regarding public defender services to indigent citizens. It would only affect Hunts Point if someone was arrested for committing a crime in our jurisdiction and requested public defender services.

**Motion:** Adopt Resolution No. 15-242 authorizing the mayor to execute a contract for Indigent Defense services with O'Brien, Barton & Hopkins PLLP. Moved by Fisher seconded by Finnely.

Passed 4-0

**MOTION CARRIED**

**FINAL APPROVAL STORMWATER CONTRACT**

Town Engineer Stacia Schroeder explained that the final contract with RRJ Company LLC for stormwater work ended up less than the original bid due to an error in their bid. As a result of her discussion with them about the error, the contractor has agreed to the lower amount. In addition, she has checked their references and found them to be excellent. She recommends executing the contract. Work will start approximately May 1, 2015.

**Motion:** Authorize the Mayor to sign the contract with RRJ Company LLC for Stormwater repair and improvements for an amount not to exceed \$116,219.88.

Moved by Temkin seconded by Finnely.

Passed 4-0

**MOTION CARRIED**

**ORDINANCE NO. 511 – BUILDING CODE REVISIONS**

Town Attorney Jay Long commented that the proposed changes are minor and represent a cleanup of the Municipal Code to conform to existing state and international building codes.

**Motion:** Approve Ordinance No. 511 amending portions of HPMC Title 15 regulating building.

Moved by Finnely seconded by Fisher.

Passed 4-0

**MOTION CARRIED**

**MAYOR'S REPORT**

Clean Up Day: Mayor Sabey gave an update of this year's Clean Up Day, which will be May 17, 2015. He noted that a home for the cocktail party has been found, but there is a need for volunteers to help with both planning and working on that day since many of those who were active in the past are no longer residents. Annie Ottesen has agreed to chair the event, but she will need more helpers, which he will ask for in an upcoming newsletter.

Mayor Sabey also asked the Council to consider whether there should be a change of focus for future Clean Up Days. He will discuss the matter with residents to develop some ideas for how best to proceed in the future.

SR 520 Issues: Mayor Sabey reported that he continues to work with WSDOT on the lighting issues and is talking to them about signalization and striping in the roundabout.

**RECESS TO EXECUTIVE SESSION**

The Council recessed to executive session at 7:40 pm to discuss legal issues. The anticipated time of the session is 10 minutes. The Council reconvened at 7:58 pm. No action was taken.

**ADJOURNMENT**

**Motion:** Adjourn the meeting at 7:59 pm. Moved by Fisher, seconded by Frantz.

Passed 4-0

**MOTION CARRIED**

Respectfully submitted,

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Linda Kroner, Deputy Clerk/Treasurer