



TOWN OF HUNTS POINT

PLANNING COMMISSION MEETING MINUTES

Monday
January 30, 2017
6:00 P.M.

CALL TO ORDER

Planning Commission Chair John Torode called the meeting to order at 6:00 p.m.

Commission Members Present:

John Torode, Chair
Henry Frantz
Kellie Schneider
Bruce Swenson
Rod Olson
Henrik Nielsen

Staff Present:

Addie Tych, Deputy Clerk Treasurer
Sue Ann Spens, Clerk Treasurer
Joe Sabey, Mayor
Stacia Schroeder, Town Engineer

Public Attendees:

Dan Temkin, resident & Beautification Committee Chair

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission meeting of November 21, 2016 as presented. Moved by Frantz, seconded by Swenson.

Passed 6-0-0

MOTION CARRIED

PUBLIC HEARING: HUNTS POINT MUNICIPAL CODE: ADULT FAMILY HOMES – FOR DISCUSSION AND REVIEW

Commissioners continued their discussion on adult family homes in Hunts Point aided by the new materials provided by Town Planner Mona Green.

PLANNING COMMISSION CHAIRMAN TORODE OPENS PUBLIC HEARING AT 6:12PM

No public comment

PLANNING COMMISSION CHAIRMAN TORODE CLOSSES PUBLIC HEARING AT 6:13PM

MOTION: Recommend that the Council instruct the Town Attorney to draft regulations that would amend the zoning code to include provisions for adult family homes within the community. Moved by Olson, seconded by Frantz.

Passed 5-1-0

MOTION CARRIED

HUNTS POINT MUNICIPAL CODE: RIGHT-OF-WAY USE – FOR DISCUSSION

As a result of a recent agreement with Century Link allowing them to lease space in the Town's conduit along Hunts Point Road, Town Engineer Stacia Schroeder and Deputy Clerk Sue Israel reviewed the applicable sections of the Town's Municipal Code to update and streamline the process for permitting work on Town right-of-way (ROW). Town Attorney David Linehan used the notes from that review to develop an ordinance amending sections of the municipal code, as needed for clarification. The amended sections were presented to the Town Council at their December meeting. After thorough discussion, Council concluded that the sections relating to private land use should be taken out and passed along to the Planning Commission for review and recommendation. Commissioners reviewed and discussed the proposed changes.

Speaking on behalf of the Beautification Committee, Dan Temkin asked that the Commissioners consider several additional revisions that center on maintaining or improving the appearance of the public rights-of-way. He emphasized that the proposed changes are in line with the goals of the Beautification Committee's upcoming project and will enhance the overall look of the Town.

Commissioners would like to continue their discussion at next month's meeting. Between now and then, Commissioners will take note of areas that might be affected by the revisions proposed by the Beautification Committee, particularly along Hunts Point Road.

MOTION: Move to hold a Public Hearing at the February Planning Commission meeting to continue discussion. Moved by Torode, seconded by Olson.

Passed 6-0-0

MOTION CARRIED

COMMISSION REPORTS

Commissioner Swenson once again encouraged the Commissioners to talk with their neighbors about becoming active participants in the Town's emergency-preparedness and block-watch programs, noting that resident involvement continues to dwindle. Town staff will provide the Commissioners with the list of current zone captains at next month's meeting. Mr. Swenson plans to begin reviewing the Town's current emergency-procedure book and will update it as needed.

ADJOURNMENT

MOTION: Move to adjourn the meeting at 6:42 pm. Moved by Schneider, seconded by Olson.
Passed 6-0-0

MOTION CARRIED

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer