

**TOWN OF HUNTS POINT  
COUNCIL MEETING MINUTES  
MONDAY September 11, 2023  
6:00 PM**



**CALL TO ORDER**

Mayor Sabey called the meeting to order at 6:04 p.m.

*Council Members Present:*

Ted Frantz  
Ken Fisher  
Pat Finnely

*Staff:*

Addie Tych, *Deputy Clerk Treasurer*  
Sue Ann Spens, *Clerk Treasurer*  
Stacia Schroeder, *Town Engineer*  
Jeff Sass, *Chief of Medina Police*  
Steve Wilcox, *Town Engineer*

*Public:*

Larry Meitl, *Hunts Point Resident*  
Roger Kuykendall, *Gray & Osborne*  
Denny Fisher, *Hunts Point Resident*  
Avril Wilson

**PUBLIC COMMENT**

Hunts Point Resident Larry Meitl addressed the Council to express his concerns that RV parking rules are not being enforced, especially along Hunts Point Lane. Town staff are aware of the possible code violations and have begun to investigate the matter. The Council thanked Mr. Meitl and will consider continuing their discussion at a future meeting.

**CONSENT CALENDAR**

Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote. **Motion:** Move to approve the July 10, 2023 meeting minutes as amended, the Corrected May 1, 2023 Claims Register for check numbers 153190 through 153221 (including No. 153215 voided for printing error) in the amount of \$167,864.54, the August 7, 2023 Claim Register for check numbers 153277 through 153303 in the amount of \$80,501.94, and the September 4, 2023 Claims Register for check numbers 153304 through 153331 in the amount of \$148,265.27. Moved by Fisher, seconded by Frantz. Passed 3 – 0 – 0.

**MOTION CARRIED**

**STAFF REPORTS**

Medina Police Department

Chief Sass reported that the new Hunts Point FLOCK cameras are ready to be installed.

### Town Engineer Report

The Hunts Point Lane Culvert Replacement Project has been delayed to next summer. All adjacent residents have been notified and a notice was included in the summer newsletter. Repaving Hunts Point Lane will also be deferred to next year to tie in with the Culvert Replacement Project.

### Clerk Report

Building Official Steve Wilcox recommended that the Town begin posting emergency-contact signs at construction sites. The Council reviewed the provided example and discussed. Staff have already begun designing the new signage and will begin implementing them in the upcoming months. Clerk Treasurer Spens reminded the Council that they will begin the 2024 budget discussion at the next Council meeting.

### **Construction Parking – for discussion**

For the past several months, Town staff has been working on code change and administrative measures to incorporate special rules for parking associated with construction projects. These proposed changes were prompted by the rise in the number of complaints related to construction parking in recent months. The Council reviewed the provided materials and discussed. Building Official Wilcox also gave a brief overview of Medina’s construction parking code and how Hunts Point could adopt something similar. Using the Council’s suggestions and feedback, Building Official Wilcox will revise the new construction parking code section and present it to the Council at a future meeting.

### **Executive Session**

*No discussion occurred; item will be moved to the next Council meeting agenda.*

### **2023 CIP/ TIP Projects – for action**

The Council reviewed the provided materials.

**Motion:** Approve proposal and authorize the Mayor to sign the contract with AA Asphalt for the North Fairweather Place Grind and Overlay Project. Moved by Fisher, seconded by Frantz.

Passed 3 – 0 – 0.

**MOTION CARRIED**

**Motion:** Approve proposal and authorize the Mayor to sign the contract with Pro-Vac for the 2023 annual stormwater clean and camera. Moved by Finnely, seconded by Fisher.

Passed 3 – 0 – 0.

**MOTION CARRIED**

### **Town Hearing Examiner – for action**

The Town’s current hearing examiner Sound Law is dissolving, and staff have found three qualified attorneys that could provide hearing examiner services. The Council reviewed the provided materials and discussed. Once an attorney has been selected, staff will draft a contract and present it to the Council for final approval.

**Motion:** Accept Mayor Sabey’s appointment of Mark Scheibmeir as the Town’s hearing examiner.

Moved by Fisher, seconded by Finnely.

Passed 3 – 0 – 0.

**MOTION CARRIED**

### **Amendment to CDBG Interlocal Agreement with King County – for approval**

The Council reviewed the provided materials.

**Motion:** Authorize the Mayor to execute Amendment No. 2 to the Interlocal Cooperation Agreement regarding the Community Development Block Grant Program between the Town of Hunts Point and King County. Moved by Finnely, seconded by Fisher.

Passed 3 – 0 – 0.

**MOTION CARRIED**

### **Representation for WSDOT Lid Negotiations – for action**

**Motion:** Authorize request to set aside up to \$10,000 for costs related to Points Cities negotiations with WSDOT concerning lid maintenance. Moved by Fisher, seconded by Frantz.  
Passed 3 – 0 – 0. **MOTION CARRIED**

**MAYOR REPORT**

None.

**ADJOURNMENT**

**Motion:** Adjourn the meeting at 7:54 pm. Moved by Fisher, seconded by Frantz.  
Passed 3 – 0 – 0. **MOTION CARRIED**

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer