

TOWN OF HUNTS POINT
COUNCIL MEETING MINUTES
MONDAY July 7, 2025
6:00 PM



CALL TO ORDER

Mayor Joe Sabey called the meeting to order at 6:01 p.m.

Present:

Joe Sabey
Ted Frantz
Ernie Norehad
Dan Temkin
Pat Finnelly

Staff:

Addie Tych, *Deputy Clerk Treasurer*
Sue Ann Spens, *Clerk Treasurer*
Stacia Schroeder, *Town Engineer*
David Linehan, *Town Attorney*
Jeff Sass, *Chief of Medina Police*

Public:

None

PUBLIC COMMENT

None.

CONSENT CALENDAR

Consists of routine items for which Council discussion is not required. A Councilmember may request that an item be moved to Regular Business for discussion. Consent items are approved with one vote.

Motion: Move to approve the June 2, 2025 Meeting Minutes and the July 7, 2025 Claims Register for check numbers 153906 through 153937 in the amount of \$249,352.07. Moved by Frantz, seconded by Norehad.

Passed 4 – 0 – 0.

MOTION CARRIED

STAFF REPORTS

Medina Police Department

Chief Sass reported the City of Medina and Medina Police are moving to a new community alert platform. Residents will need to sign up on the new platform to receive any future alerts.

Clerk Report

Clerk Treasurer Spens informed the Council that there are several town trees that need to be removed or limbed. Town Engineer Schroeder will schedule to have SavaTree complete the work. Clerk Treasurer Spens reviewed two different options for claim payments. She plans to also check with the State

Auditor's Office to see if they have a suggestion and will have another update at the next Council meeting.

Town Engineer Report

Town Engineer Schroeder informed the Council that she has received a quote from DrainPro for the annual storm drain cleaning.

Motion: Select DrainPro for the annual storm drain cleaning at a quote not to exceed \$15,000. Moved by Frantz, seconded by Norehad.

Passed 4 – 0 – 0

MOTION CARRIED

RECESS TO EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the Council recessed to executive session at 6:12 pm to discuss potential litigation. The Council reconvened at 6:27 pm.

PUBLIC HEARING Ordinance No. 580: Hunts Point Comprehensive Plan – for action

MAYOR SABEY OPENS PUBLIC HEARING AT 6:28 PM

No public comments were made.

MAYOR SABEY CLOSES PUBLIC HEARING AT 6:29 PM

Motion: Pass Ordinance No. 580 adopting the Town of Hunts Point 2025-2045 Comprehensive Plan. Moved by Temkin, seconded by Finnely.

Passed 4 – 0 – 0

MOTION CARRIED

PUBLIC HEARING Middle Housing Code Amendments – for discussion

MAYOR SABEY OPENS PUBLIC HEARING AT 7:20 PM

The Town received comments from Courtney Flora which were distributed to the Council prior to the meeting. Council members acknowledged receiving and reviewing the comments during the public hearing. No other public comments were made.

MAYOR SABEY CLOSES PUBLIC HEARING AT 7:21 PM

The Council reviewed and discussed the materials provided.

PUBLIC HEARING 2026-2031 Capital Improvement Plan (CIP) and Transportation Improvement Plan (TIP) – for action

MAYOR SABEY OPENS PUBLIC HEARING AT 6:50 PM

No public comments were made.

MAYOR SABEY CLOSES PUBLIC HEARING AT 6:51 PM

The Council reviewed the materials provided.

Motion: Pass Ordinance 581 adopting the 2026 – 2031 Capital Improvement Plan (CIP) and Transportation Improvement Program (TIP). Moved by Finnely, seconded by Temkin.

Passed 4 – 0 – 0

MOTION CARRIED

Minimum Maintenance Standards for Vacant Residences and Abandoned Residential Construction Sites – for discussion

The Council reviewed the materials provided. Town Staff will send the proposed code amendments to Department of Commerce for expedited review.

Hunts Point Lane Culvert Project: Accept Bayshore Work as Complete – for action

Town Engineer Schroeder has confirmed that all necessary paperwork has been or is being filed with various state agencies to register this project as complete. Town Engineer Schroeder recommends that the Town formally accept the project as complete and release the retainage held on the project

Motion: Move to accept the work of Bayshore Construction on the Hunts Point Land Culvert project as complete and release the retainage held on the project. Moved by Frantz, seconded by Finnely.

Passed 4 – 0 – 0

MOTION CARRIED

Resolution No. 25-289 Fee for Consultation with Contract Staff – *for action*

The current fee schedule states that when anyone consults with one of the Town contract staff, they will reimburse the Town for the charges associated with the consultation time. At the May meeting, the Council were in agreement that the Town should collect a fee equal to one hour of the contract staff's time plus a 10% surcharge to cover staff time processing the request and payment.

Motion: Move to adopt Res. No. 25-289 setting fees for various services and permits within the Town and amending resolution no. 09-215. Moved by Finnely, seconded by Frantz.

Passed 4 – 0 – 0

MOTION CARRIED

MAYOR REPORT

The negotiations between the Points' Towns and WASDOT for the SR520 lids maintenance remain ongoing.

ADJOURNMENT

Motion: Adjourn the meeting at 7:27 pm. Moved by Finnely, seconded by Norehad.

Passed 4 – 0 – 0.

MOTION CARRIED

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer