



3000 Hunts Point Road
Hunts Point, WA 98004-1121
425.455.1834
email: permits@huntspoint-wa.gov

APPLICANTS AND CONTRACTORS:
Please code sales tax for project-related expenditures to the **TOWN'S SALES TAX REVENUE #1713.**

COMMUNITY USE OF TOWN HALL FACILITIES

Activity must be consistent with the interests and welfare of the citizens of Hunts Point
Maximum capacity of Council Chamber is fifty (50) people.

(Fee Schedule - Hunts Point, WA (huntspoint-wa.gov))

APPLICATION FOR USE

Applicant _____

Organization _____

Address _____ Email _____

Responsible Person _____ Phone Number _____

Address _____ Email _____

Date of Use _____ Hours _____ To _____

Purpose _____

Regulations Regarding Use

1. Hunts Point residents have first priority. (Attached fee schedule)
2. No commitment to be made more that ninety (90) days prior to use
3. No loud noise or music after 10:00 p.m.
4. No smoking
5. No food or drink unless cleared by Town Staff

Hold Harmless Agreement

The undersigned agrees, in consideration of the use of this facility, to hold the Town of Hunts Point harmless and indemnify it for any and all damages, whether to person or property, arising out of or relating to this agreement.

Name _____ Title _____

For office use:

Approved _____ Deposit Received _____ Returned _____

TOWN OF HUNTS POINT

RESOLUTION NO. 18-256

A RESOLUTION OF THE COUNCIL OF THE TOWN OF HUNTS POINT
ESTABLISHING A DEPOSIT REQUIREMENT FOR RENTAL OF TOWN HALL

WHEREAS, Chapter 3.05 of the Hunts Point Municipal Code (“HPMC”) provides for collection of fees for rental of Town facilities; and

WHEREAS, the Town Council is authorized pursuant to HPMC 3.05.145(5) to establish by resolution all fees related to usage or rental of Town facilities;

WHEREAS, the Town Council believes that making Town Hall available for public use provides a benefit to the Town and its residents; and

WHEREAS, the Town Council recognizes that good stewardship of Town assets entails establishing appropriate policies and requirements to prevent undue damage to, or degradation of, Town Hall, and to fund all maintenance, cleaning, and repairs of Town Hall facilities necessitated by public rentals; and


WHEREAS, the Town Council finds that the fairest and most equitable way to pay for any cleaning or repairs necessitated by public use of Town Hall is to impose a refundable deposit to be collected at the time of rental;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Town Council hereby establishes a requirement that a deposit of \$250.00 be collected from any person or organization seeking to rent meeting space at Town Hall, with such deposit to be paid at the time the rental or reservation is booked. This deposit is in addition to the standard rental fee appearing in the Town’s adopted fee schedule.

Section 2. The \$250.00 rental deposit is refundable after the conclusion of the rental event. Any charges incurred by the Town for cleaning or repairs necessitated by and specifically attributable to the event will be deducted from the deposit, and any remaining balance will be refunded to the renter. The renter will remain liable for any repairs or cleaning costs that exceed the \$250.00 rental deposit.

ADOPTED by the Council of the Town of Hunts Point, Washington, and signed in authentication of that adoption on this 7th day of May, 2018.



Joseph Sabey, Mayor

ATTEST:



Sue Ann Spens, Clerk-Treasurer