



**PLANNING COMMISSION
MEETING MINUTES**

**Monday
June 26, 2023
6:00 P.M.**

CALL TO ORDER

Planning Commission Chair Henry Frantz called the meeting to order at 6:05 p.m.

Commission Members Present:

Henry Frantz
Stacy Eakman
Jill Heijer

Staff Present:

Addie Tych, Deputy Clerk Treasurer
Sue Ann Spens, Clerk Treasurer
Stacia Schroeder, Town Engineer

Public:

None.

STAFF REPORT

None.

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission meeting of May 22, 2023 as presented.

Moved by Frantz, seconded by Heijer.

Passed 3-0-0

MOTION CARRIED

Comprehensive Plan Update: Public Participation Plan – for discussion

The Commissioners reviewed the provided materials. Town staff will draft a community survey for the Commission to review at a future meeting.

Comprehensive Plan Update: Accessory Dwelling Units (ADUs) – for discussion

As part of the ongoing comprehensive plan updates, Town Engineer Schroeder reviewed the Town's ADU related code against the Periodic Update Checklist provided by the Department of Commerce. The Commissioners reviewed the provided materials and discussed the proposed code revisions.

Comprehensive Plan Update: Permanent and Transitional Housing Facilities – *for discussion*

The Town's current code does not regulate on-site vehicle parking spaces, but merely restricts their location. The regulations as written are acceptable to the state, and no code changes are required to meet the 2024 GMA Comp Plan Update. The Commissioners reviewed the provided materials. Town Engineer Schroeder will next route all the proposed code revisions to the Town Attorney for his review and comments.

Short Term Rentals - *for discussion*

At the June Council meeting, the Council approved the Planning Commission's request to further study short-term rentals. The Town's code currently does not define short-term rentals. The Commissioners reviewed the provided materials and discussed.

ADJOURNMENT

MOTION: Move to adjourn the meeting at 6:39 pm. Moved by Frantz, seconded by Heijer.

Passed 3-0-0

MOTION CARRIED

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer