



**PLANNING COMMISSION
MEETING MINUTES**

**Monday
September 25, 2023
6:00 P.M.**

CALL TO ORDER

Planning Commission Chair Henry Frantz called the meeting to order at 6:02 p.m.

Commission Members Present:

Henry Frantz
Stacy Eakman
Henrik Nielsen

Staff Present:

Addie Tych, Deputy Clerk Treasurer
Sue Ann Spens, Clerk Treasurer
Stacia Schroeder, Town Engineer

Public:

None.

STAFF REPORT

None.

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission meeting of June 26, 2023 as presented.

Moved by Frantz, seconded by Eakman.

Passed 3-0-0

MOTION CARRIED

Short Term Rentals – *for discussion*

The Commissioners reviewed the provided materials. Continuing their discussion from the previous meeting, the Commissioners confirmed their desire to ban short term rentals in the Town (any rental less than 30 days).

Comprehensive Plan Update: Community Survey – *for discussion*

The Commissioners reviewed the provided materials. Town staff will present the survey to the Council for final approval before distributing it to the public.

Comprehensive Plan Update: Capital Facilities, Utilities, Transportation – *for discussion*

Town Engineer Stacia Schroeder reviewed the Commission’s work plan. The Growth Management Act Periodic Update Checklist (GMA PUC) shows thirteen potential comprehensive plan update elements. So far, the Commission has finished reviewing three of the thirteen elements. Town Engineer Schroeder introduced the next three elements: capital facilities plan, utilities, and transportation. Prior to the meeting, Town Engineer Schroeder reviewed each element and concluded that the Town currently complies with all the new requirements. She shared her findings and gave a brief overview of each element and discussed them with the Commissioners.

Recreation Vehicles – *for discussion*

The Town has received complaints about parked RVs that violate HPMC Section 18.42.030. The topic will be discussed at the next Council meeting and depending on the discussion, the issue may be routed to the Planning Commission to study further.

ADJOURNMENT

MOTION: Move to adjourn the meeting at 6:52 pm. Moved by Frantz, seconded by Nielsen.

Passed 3-0-0

MOTION CARRIED

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer