



**PLANNING COMMISSION
MEETING MINUTES**

**Monday
November 13, 2023
6:00 P.M.**

CALL TO ORDER

Planning Commission Chair Henry Frantz called the meeting to order at 6:04 p.m.

Commission Members Present:

Henry Frantz
Stacy Eakman
Henrik Nielsen
Jill Heijer

Staff Present:

Addie Tych, Deputy Clerk Treasurer
Sue Ann Spens, Clerk Treasurer
Stacia Schroeder, Town Engineer

Public:

None.

STAFF REPORT

None.

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission meeting of September 25, 2023 as presented. Moved by Frantz, seconded by Eakman.

Passed 4-0-0

MOTION CARRIED

Comprehensive Plan Update: Shoreline, Essential Public Facilities, Tribal Planning, Economic Development, Parks & Recreation, Optional Elements and Consistency – for discussion

Growth Management Act Periodic Update Checklist (GMA PUC) shows thirteen potential comprehensive plan update elements. So far, the Commission has finished reviewing six of the thirteen elements. Town Engineer Schroeder introduced the final seven elements: shoreline, essential public facilities, tribal

planning, economic development, parks & recreation, optional elements, and consistency. Prior to the meeting, Town Engineer Schroeder reviewed each element and concluded that the Town for the most part complies with all the new requirements. She gave a brief overview of each element and discussed them with the Commissioners.

Comprehensive Plan Update: Zoning – *for review*

The Planning Commission has spent much of the past year reviewing the Town’s zoning code and revising it to meet the many GMA requirements and other newer legislative mandates. Town Engineer Schroeder presented a draft of the zoning code revisions to the Commission for review. In January, the Planning Commission will hold a public hearing and review the revisions for a final time. The code amendments along with the Commission’s recommendation will then be forwarded to the Council for review and final adoption.

ADJOURNMENT

MOTION: Move to adjourn the meeting at 7:03 pm. Moved by Frantz, seconded by Nielsen.

Passed 4-0-0

MOTION CARRIED

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer