



**PLANNING COMMISSION
MEETING MINUTES**

**Monday
April 29, 2024
6:00 P.M.**

CALL TO ORDER

Planning Commission Chair Henry Frantz called the meeting to order at 6:01 p.m.

Commission Members Present:

Henry Frantz
Henrik Nielsen
Stacy Eakman
Jill Heijer

Staff Present:

Addie Tych, Deputy Clerk Treasurer
Sue Ann Spens, Clerk Treasurer
Stacia Schroeder, Town Engineer

Public:

None.

PUBLIC COMMENT

None.

STAFF REPORT

None.

APPROVAL OF MINUTES

MOTION: Approve the minutes of the Planning Commission meeting of March 25, 2024 as presented.

Moved by Frantz, seconded by Eakman.

Passed 4-0-0

MOTION CARRIED

Comprehensive Plan Update – for discussion

Town Engineer Schroeder is still working to create a draft of the Comprehensive Plan for the Commissioners to review. She hopes to have the draft completed and sent to the Commissioners prior to the May meeting.

Middle Housing: Public Participation Plan – *for discussion*

Middle housing refers to those housing types between single-family residences and mid-rise, multi-family development. During the 2023-24 legislative session, HB 1110 and HB 1337 were adopted to implement middle housing across the state. The Town has until June 2025 to adopt any new appropriate code language. The Town is required to create and approve a public participation plan for their Middle Housing discussion. If approved, the plan will be presented to the Council for final approval. The Commissioners reviewed the draft of the Middle Housing Public Participation Plan.

MOTION: Recommend that the Council approve the Middle Housing Public Participation Plan. Moved by Frantz, seconded by Eakman.

Passed 4-0-0

MOTION CARRIED

ADJOURNMENT

MOTION: Move to adjourn the meeting at 6:17 pm. Moved by Frantz, seconded by Heijer.

Passed 4-0-0

MOTION CARRIED

Respectfully submitted,

Addie Tych, Deputy Clerk/Treasurer